

**CARL D. PERKINS ACT of 2006**  
**2007-2008 TRANSITION YEAR**  
**LOCAL APPLICATION COVER SHEET FY2008**

Check one:     Secondary Basic         Postsecondary Basic         Tech Prep

Using the current structure, please complete the following:

**TECH PREP**

Contact Person: Judith Simon  
Address: 1300 145<sup>th</sup> Street East  
Rosemount, MN 55068-2999  
Phone: 651-423-8454 FAX: 651-423-8760  
E-Mail: Judith.simon@isd917.k12.mn.us

**TECH PREP**

Fiscal Agency: Dakota Cty Tech College  
Contact Person: Randy Anderson  
Address: 1300 145<sup>th</sup> Street East  
Rosemount, MN 55068-2999  
Phone: 651-423-8241 FAX: 651-423-8781  
E-Mail: randy.anderson@dctc.edu

District Type: Intermediate District: # 917

Application Type: (Check One)     Single LEA     Consortium\*     Single College

School Name	District Type & Number
Burnsville	1/191
Farmington	1/192
Lakeville North Lakeville South	1/194
Randolph	1/195
Apple Valley Eagan Eastview Rosemount School for Environmental Studies	1/196
West St Paul (Henry Sibley High School)	1/197
Inver Grove Heights (Simley High School)	1/199
Hastings	1/200
Northfield	1/659
Intermediate School District 917 (Dakota County Secondary Technical Center)	6/917
South St. Paul	3/006
Dakota County Technical College	NA
Inver Hills Community College	NA

**Tech Prep Local Transition Plan for 2007-8 for Career and Technical Education  
Goals, Objectives, Strategies, Outcomes, and Budget**

**1. High School to College Transitions: describe your primary intent to support the successful transition of students from high school to post secondary education.**

Plans for addressing high school to college transitions under Perkins IV:

Programs of Study will be outlined to provide vision of options that courses can lead to in post secondary education and employment. Local and regional articulation agreements will be continued to give students the benefit of Tech Prep College Credit toward post secondary education. Mini grants provided to member schools to upgrade technology to meet curriculum requirements for Tech Prep College Credit.

Objective/s	Strategies	Outcomes & Measures (FY08)	Projected Budget
<p>1. Students will have opportunity to earn Tech Prep College Credit</p>	<p><b>Tech Prep College Credit (TPCC)</b>                      --Secondary and post secondary will review existing TPCC and develop further TPCC local, metro and regional agreements:  <u>Local:</u>                      1)TPCC between high schools and Dakota County Technical College a. ISD917: One meeting in Winter to review and update existing agreements.                      b) Dakota County High Schools and other interested high schools (Carver Scott, Int. 916, Int. 287, etc.) 3 meetings in the Spring to review and update existing agreements. Provide Stipends and Cont. Ed Clock Hr certificates.                      2)Inver Hills Community College</p>	<p>Measure FY2008  <u>Numbers reflected on DARS report</u>  <u>Local: Maintain existing TPCC 181+(07#) local agreements</u>                       6 additional local TPCC agreements from 2007</p>	<p>\$44736</p>

<p>2. Technical skill attainment will be an opportunity in courses</p> <p>3. Outline Programs of Study (Part of Goal 5)</p>	<p><u>Regional:</u>                  1)Participate in Southwest Regional Articulation mtgs.                  To review, update and develop further agreements. Reimburse mileage and substitute teacher expense.                  2) Broker regional certificates through Southwest Regional Project for electronic issuance of certificates.                  3) Support So. Region’s dev. of system of data collections that measures transition of HS TP concentrators into post sec ed using TPPC</p> <p><u>Other:</u>                  Mini grants to mini schools for curriculum upgrades to meet TPCC requirements, including technology enhancements and assurance of tech skill attainment in course curriculum.</p> <p>Discussion with colleges consider Course to Career resource guide and Nebraska grids as examples</p> <p>Identify programs of study at</p>	<p><u>Regional</u>                  Maintain 92+ (07 #) existing regional agreements among member schools, 20 +(07#) out of consortium schools. 4 new agreements</p> <p>Report of number of college students who utilize TPCC</p> <p>Report of number of regional and local certificates issued</p> <p>95% of High School programs have either/or/and TPCC, Industry skill attainment per 3<sup>rd</sup> party assessent</p> <p># of Program of Study outlines</p>	
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<p>4. Students, teachers &amp; parents in consortium schools have resources available to research career and college information and to develop awareness of high skill, high wage or high demand occupations that lead to self sufficiency for all students with special emphasis on special populations.</p>	<p>schools outside of consortium that are possibilities for brokering of services not available within consortium colleges.</p> <p>Familiarize students and staff with career pathways // programs of study</p> <p>Communicate 2+2 program agreements and educate teachers /faculty /partners regarding programs of study</p> <p>Provide mini grants for schools to keep materials current Provide Bridges software subscription or reimburse portion of MCIS subscription to school per their choice.</p> <p><u>MN Career Books</u> purchased and distributed to schools.</p> <p>Information available on website: Techprep.dctc.mnscu.edu</p>	<p># of visits to the career software website programs</p>	
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<p><b>Use of Funds:</b>  <i>State Required</i>—Articulation transition strategy  <i>Perkins IV Required</i>— 2) Programs of Study; 3) Work based learning including All Aspects of Industry; <b>4) Development, improvement, expansion of technology;</b> 5) Professional development; 7) Continuous program improvement for CTE; 8) Size, scope and quality for each CTE program; 9) Programs that provide for high skill, high wage, or high demand occupations that lead to self sufficiency for all students with special emphasis on special populations.  <i>Perkins IV Permissible</i>—2)Support career guidance and academic counseling; 10) Support facilitation of the transition of students from sub baccalaureate CTE programs to baccalaureate programs.12) Support new program development; 19) Support innovative initiatives; 20) Support CTE activities consistent with the 2006 Perkins Act</p>			
<p><b>2. Collaboration:</b>  <u>Plans for collaboration during the transition year (2007-2008).</u> Goals 1, 3 and 4 Objectives/Strategies will be achieved with Tech Prep consortium members and partners. Plans for FY09 will be part of monthly Tech Prep and Perkins meetings agenda/s (Noted in Goal 5).</p>			
Objective(s)	Strategies	Outcomes and Measures (FY08)	Proj. Budget
<p>Provide professional development opportunities for staff working with students grades 8—14 to introduce real world application into course curriculum</p>	<p>Promote attendance &amp; presentations at Metro Conference, Nov. at Conference Center, St. Paul campus of U of MN.                      a) Provide dollars for subs and registration                      b) Subscribe to NTPN membership for consortium</p> <p>Promote best practices presentations at local conferences – Contribute to</p>	<p>Outcome Target FY2008</p> <p>--Attendees will provide example of idea from Metro Conference or another conference that they have applied to their campus</p> <p>Measure FY2008</p> <p># of students impacted as reflected on participant questionnaires</p>	<p><b>\$37511</b></p>

<p>Math / Science initiatives with colleges, member and other interested high schools</p>	<p>conference / workshop registration. Post summaries of local best practices on web site.</p> <p>IDEA Mini grants can be used for NTPN and other conference attendance</p> <p>Fall and spring meetings Mini grants for cooperative projects for integrating math/science with tech curric. Utilizing Getting Prepared Report Data and 1S1, 1S2 levels</p>	<p>4 examples of Math // Science initiatives</p>	
<p><b>Use of Funds:</b>  <i>State Required</i>—10)Articulation transition strategy, 11) Collaboration; 12) Proposed New Consortium structure  <i>Perkins IV Required</i>— 2) Programs of Study 7) Continuous program improvement for CTE; 8) Size, scope and quality for each CTE program;  <i>Perkins IV Permissible</i>— 12) Support new program development; 19) Support innovative initiatives; 20) Support CTE activities consistent with the 2006 Perkins Act</p>			
<p><b>3. Employer, Community, and Education Partnerships</b>  <u>Plans to develop, expand, and improve partnerships with employers, community members, and other educational institutions during the FY07-08 transition plan:</u> Continue partnership with metro area consortia for Careers conference. Support members local career fairs. Utilize local employers for Teacher in the Workplace tours. Pursue partnerships for non traditional program role models, career opportunity exposure and instructional resources. Develop relationship with local Workforce Centers. Obtain Dakota Cty employment data to support program of study development.</p>			
<p><b>Objective(s)</b></p>	<p><b>Strategies</b></p>	<p><b>Outcomes and Measures (FY08)</b></p>	<p><b>Projected Budget</b></p>

<p>Provide teachers and students opportunity for business industry experiences to introduce real world application into course curriculum</p>	<p>Workplace tours for teachers</p> <p>Reimburse local partnerships of Career/Transfer Fairs</p> <p>Counselor guidance forum coordinated with the college/s.</p> <p>Monthly advisory meetings (High School and College).</p> <p>Provide mini grants to promote professional development activities and innovative instructional ideas</p>		<p><b>\$35103</b></p>
<p><b>Use of Funds:</b>  <i>State Required</i>—11)Collaboration  <i>Perkins IV Required</i>— 1) Integration of academic and technical education; 5) Professional development; 7) Continuous program improvement for CTE; 9) Programs that provide for high skill, high wage, or high demand occupations that lead to self sufficiency for all students with special emphasis on special populations.  <i>Perkins IV Permissible</i>—1) Support appropriate use of advisory committees; 2)Support career guidance and academic counseling; 12) Support new program development; 19) Support innovative initiatives; 20) Support CTE activities consistent with the 2006 Perkins Act</p>			
<p><b>4. <u>Service to Special Populations</u></b>  <u>Plans to ensure that members of special populations will be able to fully participate in activities/programs supported by Perkins/Tech Prep: Specification of how local activities will include Special Population students in local mini grants. Special population support personnel involved in CTE professional development opportunities.</u></p>			

Objective(s)	Strategies	Outcomes and Measures (FY08)	Projected Budget
<p>Provide activities to prepare special populations, who are enrolled in CTE programs for high skill, high wage or high demand occupations that lead to self sufficiency</p> <p><b>This goal is covered more extensively in the Perkins consortium plan.</b></p>	<p>Partner with organization such as Women in the Trades and STEM initiative higher ed institutions for mentoring, guest speaker and other activities</p> <p>Inclusion of opportunities for special populations in print and non print resources</p> <p>Pursue special population (ELL and other defined population) support and staff in services to assure success of these students in CTE</p> <p>Access of special populations to all of the activities of Goals 1 and 3.</p> <p>Service to special populations noted in school mini grants.</p>	<p># of special population participants included in CTE activities</p>	<p><b>\$9791</b></p>
<p><b>Use of Funds:</b>  <i>State Required</i>—Articulation transition strategy  <i>Perkins IV Required</i>— 5) Professional development; 7) Continuous program improvement for CTE; 9) Programs that provide for high skill, high wage, or high demand occupations that lead to self sufficiency for all students with special emphasis on special populations.</p>			

<b>Perkins IV Permissible</b> —20) Support CTE activities consistent with the 2006 Perkins Act			
<b>5. New Consortium Structure, Planning, and Development</b> Plans for developing a new consortium structure by December 31, 2007. Plans for FY09 will be part of monthly Tech Prep and Perkins meetings agenda/s. Also contained in Goal 2			
<p><b>This goal is part of Perkins consortium plan also.</b> Determine common collaborative goals among partners considering</p> <ul style="list-style-type: none"> <li>• Determine best practice collaboration activities to continue/carry over from Perkins III</li> <li>• Plan for smooth transitions between pathways within career clusters/programs of study.</li> <li>• Plan for jointly developed collaborative structure and shared responsibility for student success.</li> <li>• Plan for assurance that all partners will collaborate and be accountable for sharing of resources, etc. for achieving mutual goals.</li> </ul>	Meeting and small group discussion	Goals for new consortium structure by Dec. 31	<b>\$4000</b>
<p><b>Use of Funds:</b> <i>State Required</i>—Articulation transition strategy <i>Perkins IV Required</i>— 5) Professional development; 7) Continuous program improvement for CTE; 8) Size, scope and quality for</p>			

each CTE program; 9) Programs that provide for high skill, high wage, or high demand occupations that lead to self sufficiency for all students with special emphasis on special populations.

**Perkins IV Permissible**— 12) Support new program development; 19) Support innovative initiatives; 20) Support CTE activities consistent with the 2006 Perkins Act

**MnSCU/MDE**  
**CARL D. PERKINS AND TECH PREP LOCAL APPLICATION**  
**BUDGET**  
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES  
**JULY 1, 2007 – JUNE 30, 2008**

GOALS	FEDERAL/STATE USES OF FUNDS Refer to Section I, pages 8-9 for the listing of Required and Permissible Local Uses of Funds	PROJECTED BUDGET FY '08		
		Required Activities	Permissible Activities	Total Budget
1	High School to College Transitions	\$23,339	\$21397	\$44736
2	COLLABORATION: (NOTE: A minimum of 10% - old Activity 12 dollars- of eligible Perkins Basic funds must be budgeted for this category. This category must be planned for with Employer, Community, and Education Partnership input.)	\$37511		\$37511
3	Employer, Community, and Education Partnerships	\$35103		\$35103
4	Service to Special Populations	\$9791		\$9791
5	New Consortium Structure, Planning, and Development	\$3000	\$1000	\$4000
Administration not to exceed 5%		0	0	0
<b>Total Tech Prep Budget for Goals in FY2008</b>		<b>\$108744</b>	<b>\$22370</b>	<b>\$131141</b>

**Additional Informational Items:**

<b>1. Coordination Time for Tech Prep</b>	<b>% of Total Time</b>	<b>Total Budget</b>
Total Time for Coordination of Tech Prep (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	42%	\$37061
<b>2. Perkins Basic Grant and Tech Prep Collaboration with WorkForce Centers for FY2008</b>		
A. Total Perkins and Tech Prep Funds (dollars) used in collaboration with WorkForce Centers		
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers		
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2008 [A + B]</b>		<b>\$</b>

# MnSCU/MDE

## TECH PREP LOCAL APPLICATION

### BUDGET NARRATIVE 2008

GOALS	Brief Description: <ul style="list-style-type: none"> <li>• include information on salary, staff development, and other relevant expenditures</li> <li>• Needs to be tied to objectives and strategies</li> </ul>	Total Budget
<b>High School to College Transitions</b>	<p>Obj. 1: <b>TPCC Mtgs:</b> Regional: Sub reimbursement (\$<b>1500</b>), Mileage (\$<b>1000</b>), Regional Website fees (\$750 + certificates @\$1.50=\$1000) <b>\$1750</b>. Local: Teacher Stipends (\$<b>3000</b>), Refreshments (\$<b>265</b>), Web Page update (\$<b>300</b>).            Articulation support: (\$<b>2000</b>)            Obj. 2: See Goal 2; Obj. 3 (Part of Goal 5)            Obj. 4: Software subscriptions per school (<b>18@765=\$13770</b>), Mini grants per school's discretion (\$<b>10886</b>).            Coordination (\$<b>10265</b>) MN Career Books (Carryover dollars \$3875)</p>	From Projected Budget Goal 1  \$44736
<b>Collaboration</b>	<p>Metro Programs of Study Conference (Partnership \$<b>2000</b>), Subs (\$<b>2938</b>), Registration 30@\$75 (\$<b>2250</b>) Contribution to existing partnerships (\$<b>800</b>), IDEA mini grants (\$<b>2000</b>), <b>Math/Tech</b> (2 mtgs—@8 attendance each mtg ): Subs (\$<b>1500</b>), Mileage (\$<b>300</b>), Lunch &amp; refreshments (\$<b>450</b>) <b>Sci</b> (2 mtgs each @ 6 attendees each mtg): Subs (\$<b>1000</b>), Mileage (\$<b>250</b>), Lunch &amp; refreshments (\$<b>400</b>); IDEA mini grants (\$<b>1200</b>)            Mini grants per school's discretion (\$<b>12858</b>) Coordination (\$<b>10265</b>)</p>	From Projected Budget Goal 2 10%=\$13114.  Planned \$37511
<b>Employer, Community, and Education Partnerships</b>	<p>NTPN membership (\$<b>850</b>), Counselor Breakfasts 90 @ \$7.00 (\$<b>630</b>) Meeting supplies (\$<b>200</b>), Coordinator travel (\$<b>2005</b> – incl NTPN attendance) Postage (\$<b>500</b>), Printing (\$<b>1500</b>), Existing ptrnships (\$800)            Mini grants per school's discretion (\$<b>12850</b>) Coordination (\$<b>10265</b>)</p>	From Projected Budget Goal 3 \$35103
<b>Service to Special Populations</b>	<p>Mini grants per school's discretion (\$<b>7525</b>)             Coordination (\$<b>2266</b>)</p>	From Projected Budget Goal 4 \$19791
<b>New Consortium</b>	<p>Coordination (\$<b>4000</b>)</p>	From Projected Budget Goal 5 \$4000