

**CARL D. PERKINS  
CAREER AND TECHNICAL  
EDUCATION ACT OF 2006**

**An Act that Supports  
Career and Technical Education  
in Minnesota**

**SOUTH CENTRAL COLLEGE  
FY 2008 Transition Year  
Post-Secondary Perkins Basic**

**July 1, 2007- June 30, 2008**

**Minnesota State Colleges and Universities  
&  
Minnesota Department Education**



## SCC Perkins Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

### 1. High School to College Transitions: Describe your primary intent to support the successful transition of students from high school to post secondary education.

**What are your plans for addressing high school to college transitions under Perkins IV?**

South Central College has a history of partnership with the South Central Service, Work and Learning Center (housed on the SCC campus in North Mankato) which is made up of twenty-three area high school members. SCC partners with the SCSWL Center with bi-monthly meetings on the SCC campus with all secondary members for discussion of common topics; in-service workshops; and discussions and articulation of Tech Prep College credit agreements (37 different college courses).

South Central College will partner with SC SWLC to pilot model a minimum of 3 Career Pathways/Programs of study and develop tools/resource materials to support implementation of pilot Pathways (Health and Construction Technology).

South Central College will provide secondary students with academic information to assist secondary students with the decisions for appropriate secondary class selection for CTE programs at post-secondary.

SCC will invite all secondary programs from South Central Tech Prep Consortium to participate with the college career program advisory committees.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
1. Provide secondary students with information and methods to promote transition between secondary and SCC.	<p>1. Build upon success that has been started in three Career Pathways – Health Careers, Agriculture, and Construction Management – SCC will further develop and begin implementation of a model of career pathways/programs of study in these three areas as a pilot point of implementation in conjunction with South Central SWLC.</p> <p>2. Promote/co-sponsor/sponsor summer camp experiences to expose secondary students and faculty to high demand, high pay, and high tech opportunities using regional labor market data provided by the SC Workforce Center.</p>	<p><b>1. a. Publish in SCC for Fall 2007 catalog a listing of SCC courses that are available through secondary articulation agreements.</b></p> <p><b>1. b. Scope and sequence will be initiated and inventoried in three areas of study with consortium high schools &amp; SCC.</b></p> <p><b>1.c. Inservice SCC faculty on articulation agreements.</b></p> <p><b>2.a. Co-sponsor a summer ZAP Camp in partnership with Minnesota Center for Engineering and Manufacturing Excellence for 7<sup>th</sup> and 8<sup>th</sup> graders ('07).</b></p> <p><b>2.b. Conduct a Technology and Teachers (TNT) summer workshop for secondary teachers ('07).</b></p> <p><b>2.c. Conduct a summer workshop for Agriculture Literacy for secondary faculty ('07).</b></p> <p><b>2.d. Conduct a Technology Camp for secondary students (Computer lab experience).</b></p>	<p>In college general budget</p> <p>In-kind funds</p>

2. Secondary students will be assisted to academically prepare for CTE programs at SCC.	1. SCC will partner with secondary districts to deliver ACCUPLACER assessment for HS Jrs & Srs. 2. Secondary students assess their academic skills utilizing the ACCUPLACER. 3. Data will be collected to assess student college readiness. Feedback will be provided to high school counselors, students as well as the college to assist in course planning & college preparation.	<b>1. HS Personnel will be trained &amp; updated on Accuplacer proctoring.</b> <b>2. Secondary students may assess at their high school site (currently 21 on SC SWLC) or at SCC.</b> <b>3. Data will collected and shared/and distributed via SCC Student Services &amp; the South Central SWL Center.</b> <b>4. After meeting with HS Counselor, students enroll in a variety of skill building courses as needed/identified to assist in college readiness preparation.</b>	\$2,000
3. Secondary students will be exposed to SCC curriculum.	1. Develop & conduct concurrent delivery of Certified Nursing Course and classes that will be part of a pathway curriculum.	<b>1. Partner for a minimum of one CNA class each semester for credit to a secondary partner in the next academic year to be delivered in the secondary environment. (3 sections proposed to-date.)</b>	
4. Increase mission & participation of SCC Advisory Committees & implement Programs of Study/Pathways.	1. Increase participation in SCC program advisory committees in all CTE programs to address secondary/post-secondary pathways/programs of study (incorporate recommendations into secondary & post-secondary courses).	<b>1. Invite secondary partners to utilize SCC advisory committees. Increase participation by 5%</b> <b>2. Conduct meetings. Advisory committee members including areas businesses will assist in the development of POS in Ag, Health &amp; Construction areas during the 2007-08 year.</b>	Goal
5. Special population students will be prepared to participate in post-secondary educational opportunities.	1. Staff from Academic Support Center will collaborate with area high schools and community services to develop personalized transition plans for accommodations. This preparation will include activities such as attending IEP/Transition meetings, transition fairs, participating in college visit days, bring a friend to campus days, sponsoring free workshops on test taking, note taking, study skills, and time management skills.	<b>1. Surveys administered to Students by Academic Support Center staff will help to determine effectiveness of IEP transition plans and degree of student preparedness for post-secondary educational opportunities, gaps, if any will be identified and addressed in updated IEP.</b>	(include in Goal 4)
<p>List the required and permissible activities addressed above.  <b>REQUIRED ACTIVITIES:</b> 1, 2, 4, 6, 7,9  <b>PERMISSIBLE ACTIVITIES:</b> 1, 2, 4,6,9,10,13,14,15,16,17,18,19,20,21</p>			

1. **Brokering of Services:** A new consortium structure involving secondary and postsecondary partners will, by design, facilitate student transitions from secondary programs to postsecondary programs within Programs of Study. To facilitate the movement of CTE students from high school to college, it is the expectation of the state that each Perkins recipient will identify, and expedite transfer into, a Minnesota postsecondary program within each secondary Program of Study. The recipient is not required to have both secondary and postsecondary components within its Programs of Study.

## SCC Perkins Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

**2. Collaboration:** Minnesota’s State Plan for Career and Technical Education places high emphasis on collaboration to support student success and life-long access to career and technical education. It is required for this Local Transition Plan approval that at least 10% of funds (not including targeted funds) be reserved for collaboration. Under this one-year transitional plan, effective collaboration may be focused on the identification and development of your FY09 consortium structure.

**What are your plans for collaboration during the transition year (2007-2008)?**  
 South Central College will collaborate with South Central Tech Prep Consortium in planning Pathways in at least three CTE program majors. Through the South Central Tech Prep Consortium, SCC will also collaborate with area school districts; Minnesota State University, Mankato; area Chambers of Commerce offices, and their members; governmental offices and agencies; and various labor groups; various activities and discussions to expose and promote high demand, high pay, high tech opportunities.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
1. Increase exposure of P-12 students to high wage, high demand, high skill careers and SCC career training programs.	1. Host quarterly meetings of SCC and secondary collaboration partners to plan career exploration opportunities. SCC will utilize college Marketing and Recruitment Committee for input.	<b>1. Continue to host Water Conference for fourth graders with Soil and Water Conservation Offices; Department of Natural Resources; Department of Agriculture; and SCC Agri-business division (500 students).</b>	0
	2. Provide academic advising staff; admissions staff; and faculty from SCC for Regional Experiential career fair hosted by Mankato Chamber of Commerce at the Mankato Civic Center, and planned by area business representatives, SCC, South Central Tech Prep Consortium; Mankato Public Schools; and Minnesota State University, Mankato.	<b>2. Host Future Career s Conference for eighth graders with area high schools; trades unions; professional organizations ; and business and industry representatives from area Chambers of Commerce (800 students).</b>	0
		<b>3. Host student interest Career Fair for sophomores with area high schools (eleven hundred students).</b>	\$5000
		<b>4. Regional Career Expo for approx. 1100 high school sophomores will be co-sponsored annually in partnership with area chamber, business &amp; education partners.</b>	
		<b>5. Increase the number of Prospects in enrollment funnel for CTE programs by 5%.</b>	

<p>2. SCC will collaborate with business, industry, and education in specific Pathway programming.</p>	<p>1. SCC staff will participate with organizations directly involved regionally in Health; Construction Management (Engineering); and Agriculture.</p>	<p><b>1. All SCC advisory boards will invite secondary HS instructors to participate &amp; become members of SCC's Advisory committees for consultation and advising. Increase participation by 5%.</b>  <b>2. SCC will continue its partnership and attendance with Project Lead the Way with area high schools.</b>  <b>3. SCC will continue its collaboration with Minnesota Center for Engineering and Manufacturing Excellence.</b>  <b>4. SCC will continue its partnership and planning with HIGH STEP (Health, Science and Technology Partnership) for health careers.</b>  <b>5. SCC will continue its presence and planning with area high schools in Science, Technology, Engineering and Math.</b>  <b>6. SCC will continue its involvement with secondary agriculture by hosting District FFA contests and acting as judges.</b></p>	<p>(see goal 1)</p>
<p>3. ACCUPLACER assessment will be available through secondary proctors.</p>	<p>1. Provide in-service on ACCUPLACER proctoring and assessment result interpretation to secondary partners of South Central Tech Prep Consortium.  2. Provide feedback data to secondary partners.</p>	<p><b>1. Maintain (21) or increase number of secondary schools administering the ACCUPLACER on site. Increase number of students utilizing the assessment.</b></p>	<p>\$5000</p>

<p>4. Secondary students and their families of first generation, under-represented, students with disabilities, and all students enrolled in secondary CTE programs, to will receive information and advising to increase their understand of the process of entering and financing post-secondary education.</p>	<p>1. Provide academic advising and financial aid outreach services to secondary students and their families in the secondary environment without fear of driving to, visiting, and asking questions of paying for post-secondary education; and completing the FAFSA application.</p> <p>2. Develop an SCC listing of preferred secondary courses for each CTE major.</p> <p>3. Continue partnership with South Central Perkins Consortium (secondary) to provide access to college, provide transitional activities to smooth the high-school to college undertaking for all high school students with the participating consortium.</p>	<p><b>1. Maintain contact log of students at secondary level that matriculate to post-secondary level, that are first generation; underrepresented; disabled; economic disadvantaged; or academically not college ready.</b></p> <p><b>2. Printed list available to secondary partners based on advisory committee recommendations; faculty recommendations; and successful student recommendations.</b></p> <p><b>3a. Access to &amp; satisfaction with smooth transitions will be part of the survey that is conducted by SCC in the matriculation survey.</b></p> <p><b>3b. Increase the number of matriculated prospects to applied by 5%.</b></p>	<p>\$30000</p> <p>\$2000</p> <p>\$8000</p>
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List the required and permissible activities addressed above.  
**REQUIRED ACTIVITIES:** 1,2,3,7,8,9  
**PERMISSIBLE ACTIVITIES:** 1,2,4,6,9,10,11,13,14,15,16,17,18,20,21

## SCC Perkins Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

### 3. Employer, Community, and Education Partnerships

**What are your plans to develop, expand, and improve partnerships with employers, community members, and other educational institutions during the FY07-08 transition plan?**

South Central College will partner with secondary collaborating schools; regional Work Force Centers; regional Economic Development agencies; area Chambers of Commerce; and local union organizations on a semi-annual basis. All of these players have an interest in secondary students and their evolution into the workforce in their local businesses, industries, and communities. Collaboratively these players need to be brought together for the interest of better preparing tomorrow's workforce. Results of meetings like this will be shared through school administrator associations conferences; school board conventions; chambers of commerce newsletters, etc. SCC Advisory Committees will include additional partners from secondary partners and businesses in the region as POS are developed and implemented.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
1. South Central College will take a leadership role for area partnering and collaboration to highlight workforce needs; workforce opportunities; and workforce entry for area secondary students.	1. SCC will host two meetings per year of area public and private agencies interested in workforce development.	<b>1. Determine lists and approximate demand for workforce needs to distribute to secondary and post-secondary partners.</b>	
	2. Provide exposure to workforce needs through the development of community based career fairs for student exposure to active workforce participants.	<b>2. Have community based career exploration fairs and through student evaluations and participant evaluations determine continued value and/or direction.</b>	
	3. Develop mall banners showing secondary to post-secondary to employment pathways, for secondary and adult learners.	<b>3. Cross reference with prospect source for effectiveness.</b>	\$2000
	4. Each CTE advisory committee will have an agenda item to address preferred or recommended secondary classes for interest development in the career field.	<b>4. Each CTE program will submit minutes to the Perkins Team after each CTE advisory meeting indicating preferred or recommended classes from advisory committee members. This list will be incorporated into POS templates for use by all partners.</b>	\$4,000

<p>2. SCC will promote usage of a regionally developed matrix of educational and business/industry resources for secondary &amp; post-secondary partners, their students; and community agencies representing adult learners.</p>	<p>1. Implement a link on the SCC website to the SC SWL Center website to increase usage &amp; participation in business, industry and educational resources such as guest speakers, tours, job titles, career pathways, and worker representatives (union halls), available in the regional area.</p>	<p><b>1. Maintain Business matrix resource. (Current database has approx. 800 business listings – add new businesses as they become available/interested.) <a href="http://www.scswl.org">www.scswl.org</a></b>  <b>2. Provide information through South Central Tech Prep Consortium members, college and consortium newsletters.</b>  <b>2. Collect data on number of “hits” to the web site.</b></p>	
<p>3. Increase CTE visibility and support in region.</p>	<p>1. Encourage secondary involvement with SCC advisory committees which meet twice a year with business and industry representatives.</p>	<p><b>1. Identify &amp; Actively recruit secondary faculty members for CTE Programs on SCC advisory committees.</b></p>	
<p>4. Increase CTE visibility and support among adult learners.</p>	<p>1. Develop partnerships with agencies representative for adult learners.</p>	<p><b>1. Establish an office for Veterans Representative.</b>  <b>2. Maintain a representative from SCC on SCC Workforce council board &amp; Youth Council.</b>  <b>3. Continue collaboration with Area ABE providers for short-term training options and workforce development skill attainment.</b></p>	

List the required and permissible activities addressed above.  
 REQUIRED ACTIVITIES: 1,3,5,6,7,8,9  
 PERMISSIBLE ACTIVITIES: 1,2,3,4,5,6,9,10,11,12,13,14,15,16,17,18,19,20,21

## **SCC Perkins Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget**

### **4. Service to Special Populations**

#### **What are your plans to ensure that members of special populations will be able to fully participate in activities/programs supported by Perkins/Tech Prep?**

South Central College has provided services to all students that will further contribute to their success. These services have included but are not limited to: counseling; advising; study skills; test taking; note taking; tutoring; resume writing; interviewing techniques; and job placement. While these services have been available to all students, observations of service participants, and review of literature data, suggest that special population students might benefit from unique strategies to engage their participation and increase their retention and graduation.

South Central College will provide transition services and consultations for special population groups of underrepresented in areas of ethnicity; economic disadvantaged; academic disadvantaged; handicapped; and non-traditional participation, with programming that outreaches to secondary into classroom adaptations. To ensure that special populations will fully engage in their academic experience, SCC will provide professional supplemental academic services, as well as establish partnerships with community agencies, to provide seamless non-academic services to its students. In addition, other grant opportunities and base funding will be explored to enhance and expand service delivery; and aggressive, holistic efforts will be used to recruit, enroll, retain and graduate underrepresented students, beginning in the ninth grade. First generation and under-represented students have inherent fear of costs of education, and do not have an adult mentor or support system familiar with funding post-secondary education. Academic advising for these students will include an emphasis on their funding management for post-secondary education.

South Central College has developed relationships with area secondary schools through Perkins III collaboration. South Central College administered ACCUPLACER at the secondary school site. Secondary students benefited by relating their scores to available classes in their secondary school. Twenty-one area school districts now have trained staff that administer the ACCUPLACER at their home site, and became part of SCC's ACCUPLACER data base. SCC will continue the relationship with South Central Tech Prep Consortium (twenty five secondary members and statements of assurances collected); South Central Service Co-op.

FY '07 SCC had students test Not College Ready: Reading (1288); Writing (1192); and Arithmetic (1130); out of a total of 3951 students.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>1. Increase the participation in post-secondary education by Special population groups that have traditionally been under-represented and may lack college level skills.</p>	<p>1. Disability accommodations staff will attend secondary special education meetings to ensure disabilities are documented to ensure successful adaptation into college coursework. Special education staff and students will be aware of opportunities and differences at post-secondary institutions.</p> <p>2. Academic advising to secondary CTE students regarding pathway opportunities at the post-secondary level. Efforts will be made with secondary partners to outreach to special populations within the secondary level.</p> <p>3. Financial aid advising for secondary CTE students for understanding of financial access for post-secondary education. Emphasis with secondary partners will be for first generation and special populations. Promote assistance with “FAFSA”.</p> <p>4. Non-traditional student support activities at the post-secondary level via successful non-traditional students presentation.</p>	<p><b>1. Accomodations staffing with each disability documented student prior to their post-secondary enrollment, and mid and end of term follow-up.</b></p> <p><b>2. Presentation to secondary CTE classes; develop prospect lists for future follow-up.</b></p> <p><b>3. Maintain list of secondary students from academic advising for future follow-up for financial aid outreach advising.</b></p> <p><b>4. Once each semester sponsor a participant from the workforce that has been successful in non-traditional employment</b></p>	<p>\$85000 \$47000</p> <p>(college staff)</p> <p>(prev. included staff)</p>
<p>2. Increase the academic skill preparedness of students that have made the choice of CTE education but lack the necessary skills of reading, writing, or arithmetic.</p>	<p>Provide tutorial and academic supports to students that tested not at a college ready preparedness level, and are faculty or self referred.</p>	<p><b>1. Increase the retention, i.e. graduation and transfer rates, of SCC students by 2%.</b></p>	<p>\$161,500</p>
<p>3. Increase the number of students matriculating from the pre-requisite health/science classes in nursing pathways that were underprepared in science.</p>	<p>Provide science specific tutoring for students preparing to enter into nursing programs.</p>	<p><b>Increase the number of students successfully completing science courses by 10%.</b></p>	<p>\$44,000</p>

<p>4. SCC will develop a relationship of trust and understanding of secondary students and their families of first generation, under-represented, students with disabilities, and all students enrolled in secondary CTE programs, to understand the process of entering and financing post-secondary education.</p>	<p>1. Provide academic advising and financial aid outreach services to secondary students and their families in the secondary environment without fear of driving to, visiting, and asking questions of paying for post-secondary education; and completing the FAFSA application.</p> <p>2. Develop within Programs of Study a listing of preferred secondary courses for each post-secondary CTE major.</p> <p>3. Continue partnership with South Central Perkins Consortium (secondary) to provide access to ACCUPLACER for all HS partners.</p> <p>4. Assist secondary partners with ACCUPLACER on site.</p>	<p><b>1. Maintain contact log of students at secondary level that matriculate to post-secondary level, that are first generation; underrepresented; disabled; economic disadvantaged; or academically not college ready.</b></p> <p><b>2. A minimum of 3 Programs of Study will be developed during the 2007-08 transition year. POS templates will be developed &amp; disseminated throughout consortium.</b></p> <p><b>3. Printed list available to secondary partners based on advisory committee recommendations; faculty recommendations; and successful student recommendations.</b></p> <p><b>4. Increase the number of matriculated prospects to applied students by 5%.</b></p>	<p>\$10,000</p>
<p>5. Provide academic college preparation experience for adult learners from community education programs.</p>	<p>Partner with ABE and Literacy Council to provide College Prep coursework on-line to students interested in college.</p>	<p><b>Increase the number of ABE referred/admitted students into SCC CTE programs by 10 students.</b></p>	
<p>List the required and permissible activities addressed above.          REQUIRED ACTIVITIES: 1,2,3,5,6,7,8,9          PERMISSIBLE ACTIVITIES: 1,2,3,4,5,6,9,10,11,13,14,15,16,17,18,19,20,21</p>			

## SCC Perkins Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

### 5. New Consortium Structure, Planning, and Development

Beginning in FY08-09, a new structure of Perkins consortia will be implemented in Minnesota under which each consortium must include at least one Perkins-eligible postsecondary institution and at least one Perkins-eligible secondary school district. While the state reserves the right to make a *final determination* on this consortium structure to ensure that all interested schools and institutions may participate under Perkins IV, we would like you to identify your secondary and postsecondary partners.

#### What are your plans for developing a new consortium structure by December 31, 2007?

South Central College will build upon a solid history of: 1) regional articulation efforts; 2) Career Pathways Implementation; 3) staff development and training efforts; 4) college readiness efforts and partners in identifying high school learners in need of skill enhancement through ACCUPLACER testing and Proctoring Project; and 5) curriculum and options for life and work readiness skills and credentialing.

SCC will partner with South Central Tech Prep and South Central Perkins Consortium to attend planning sessions beginning in September 2007. This will include a minimum of 23 school districts.

South Central Tech Prep Consortium has secured the Statement of Assurances.

**Please note New Consortium Structure Planning Worksheet that follows this page. Due December 31, 2007.**

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
1. South Central College will become part of a Consortium that will include the current South Central Perkins Consortium and Tech Prep members; and build upon that with other independent Perkins recipients.	<p>1. Transitional plan will be offered for review to additional secondary Perkins recipients, and invited to September 18, 2007, meeting at SCC for further comment. (Upon acceptance by MnSCU Perkins planners)</p> <p>2. Current collaborative partners (South Central Consortium Perkins and Tech Prep) will assist with inviting appropriate representatives.</p>	<p><b>1. Transition Plan is accepted by MnSCU Perkins.</b></p> <p style="padding-left: 20px;"><b>a. Plan is shared with additional secondary Perkins recipients.</b></p> <p style="padding-left: 20px;"><b>b. Meeting is held September 18, 2007, at SCC.</b></p> <p><b>1. Collaborative assessment determined at September 18, 2007 meeting.</b></p> <p><b>2. Additional meetings set up.</b></p> <p><b>3. New Consortium Structure established.</b></p>	\$6473

## New Consortium Structure Planning and Development Worksheet

**Due: December 31, 2007**

10% of funds from FY07-8 will be released when this planning worksheet for the new consortium structure is approved by the State.

In its local transition year plan, each Perkins recipient (secondary Basic, postsecondary Basic, and Tech Prep) shall recommend secondary school districts and postsecondary institutions with which it intends to partner beginning with the 2008-2009 year. The state reserves the right to negotiate the final consortium structure so that no district or college is excluded.

List your postsecondary, secondary, and Tech Prep partners for the 2008-2009 Local Application:

College/ District Number & Type	College or District Name	College or District Contact Address/City/State/Zip Phone Number /E-Mail
	South Central College	1920 Lee Boulevard North Mankato, MN 56003 507 389-7231 dave.johnson@southcentral.edu
	South Central Perkins Consortium	South Central Service Cooperative 1610 Commerce Drive North Mankato, MN 56003 507 389-5106 gmorris@mnspsc.org
	South Central Tech Prep	1920 Lee Boulevard North Mankato, MN 56003 507 389-7241 kathryn.rusch@southcentral.edu
	Secondary partners to be identified by 12/31/07.	

**Use additional sheets as necessary.**

Fiscal Agents for New Consortium	Address, City, State, Zip, Phone, E-mail
Secondary-	
Postsecondary-	

Administrative/Team Member Structure for New Consortium (names, addresses, e-mail, institution, phone number)

**MnSCU/MDE**  
**CARL D. PERKINS AND TECH PREP LOCAL APPLICATION**  
**BUDGET**

**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES**  
**JULY 1, 2007 – JUNE 30, 2008**

GOALS	FEDERAL/STATE USES OF FUNDS Refer to Section I, pages 8-9 for the listing of Required and Permissible Local Uses of Funds	PROJECTED BUDGET FY '08		
		Required Activities	Permissible Activities	Total Budget
1	High School to College Transitions			\$ 2,000
2	COLLABORATION: (NOTE: A minimum of 10% - old Activity 12 dollars- of eligible Perkins Basic funds must be budgeted for this category. This category must be planned for with Employer, Community, and Education Partnership input.)			\$ 52,000
3	Employer, Community, and Education Partnerships			\$ 6,000
4	Service to Special Populations  (Accomodations Staff) (Administrative Assistant) (Math Tutor) (Writing Tutor) (College Lab Assistant) (Science Tutor)  (Student Tutors) (Disability Accomodations) (Non-Salary)			\$337,500
				(\$ 85,000)
				(\$ 47,000)
				(\$ 38,500)
				(\$ 27,000)
				(\$ 51,500)
				(\$ 44,500)
5	New Consortium Structure, Planning, and Development			\$ 6,473
Administration not to exceed 5%				\$ 13,999
<b>Total Perkins Basic Grant or Tech Prep Budget for Goals in FY2008</b>		\$	\$	\$417,972

**Additional Informational Items:**

<b>1. Coordination Time for Perkins Basic Grant or Tech Prep</b>	<b>% of Total Time</b>	<b>Total Budget</b>
Total Time for Coordination of Perkins or Tech Prep (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	16%	\$12,000
<b>Goals &amp; Coordination time TOTAL</b>	<b>\$</b>	<b>429,972</b>
<b>2. Perkins Basic Grant and Tech Prep Collaboration with WorkForce Centers for FY2008</b>		
A. Total Perkins and Tech Prep Funds (dollars) used in collaboration with WorkForce Centers		\$1,000

B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers	<b>\$1,500</b>
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2008 [A + B]</b>	<b>\$2,500</b>

# MnSCU/MDE

## CARL D. PERKINS AND TECH PREP LOCAL APPLICATION

### BUDGET NARRATIVE 2008

GOALS	Brief Description: <ul style="list-style-type: none"> <li>• include information on salary, staff development, and other relevant expenditures</li> <li>• Needs to be tied to objectives and strategies</li> </ul>	Total Budget
High School to College Transitions	<p>Partner with South Central Tech Prep Consortium (23 school districts). Participating in bi-monthly in-service; articulation of college credit agreements (currently 37).  Implement Pathways in a minimum of two program areas for template. Develop and provide list of recommended secondary classes for CTE programs.  Invite all secondary CTE programs from consortium to participate in appropriate college advisory committees.  College accommodations staff will visit with secondary special education staff transition meetings.</p>	From Projected Budget Goal 1  <b>\$ 2,000</b>
Collaboration	<p>South Central College will collaborate with South Central Tech Prep Consortium and it's 23 member districts in pathway programming. SCC will collaborate with secondary partners and host three career fairs for secondary participants.  SCC will partner with MSU, Mankato and area Chambers of Commerce to sponsor an experiential career fair in the community.  SCC will provide ACCUPLACER units and in-service for secondary proctoring of assessment.</p>	From Projected Budget Goal 2  <b>\$52,000</b>
Employer, Community, and Education Partnerships	<p>South Central will host partnering and collaboration of various groups for workforce needs and opportunities.  SCC and South Central Tech Prep will develop matrix on web site of career resources for use by all populations.  SCC will increase CTE exposure through secondary involvement in advisory committees; TRIO partners; and involvement with Veteran's Services.</p>	From Projected Budget Goal 3  <b>\$6,000</b>
Service to Special Populations	<p>South Central College will provide accommodations services to assist in transitioning of students with special needs.  SCC will provide tutorial services and resources for special population students that are not college ready.  SCC will provide academic and financial resources advising to students that do not have access within their support group.  SCC will provide ACCUPLACER assessment proctor training.  SCC will provide tutoring in sciences required for admission into health careers for students that are under prepared in science.</p>	From Projected Budget Goal 4  <b>\$337,5000</b>
New Consortium Structure, Planning, and Development		From Projected Budget Goal 5  <b>\$6,473</b>