

CARL D. PERKINS
CAREER AND TECHNICAL
EDUCATION ACT OF 2006

NORMANDEALE COMMUNITY COLLEGE

LOCAL APPLICATION
for the
FY 2008 Transition Year
Perkins Basic and Tech Prep

Perkins/Tech Prep Local Transition Plan for 2007-8 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

1. High School to College Transitions: describe your primary intent to support the successful transition of students from high school to post secondary education.

Consider the following guiding questions:

- o How will you determine career pathways and programs of study that will be implemented in your consortium?
- o How will you measure technical skill attainment within career and technical programs in your consortium?
- o How do you propose to communicate college and work readiness standards to students and teachers?
- o How will you improve both academic and technical skills of participants in your career and technical education programs?
- o What role will your consortium play in ensuring that students will be able to continue a program of study that was started within your consortium but for which no postsecondary program exists within your current/proposed consortium?¹
- o Given multiple entry and exit points in programs, how will you provide transitions for adult learners from entry to completion?
- o How will you address the professional development needs of your career and technical education teachers/faculty and their academic colleagues?
- o How will you modify or design your CTE programs to prepare students for high skill, high wage, or high demand occupations that lead to self sufficiency?

<p>What are your plans for addressing high school to college transitions under Perkins IV? Normandale Community College plans to initiate several projects that will communicate standards for college readiness and career planning to high school students, prepare students for math courses at the college, establish career pathways from high school to college, and improve skill retention in nursing and dental hygiene programs. Normandale will expand a successful Perkins III project that facilitates early intervention to improve academic and technical skills of participants in career and technical education programs.</p>			
Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Dental Hygiene Simulations Enhance the technical skills and application of clinical theory for second-year dental hygiene students.</p>	<p>Dental hygiene students will participate in simulated learning experiences that provide active learning and meet clinical competency requirements. Simulated learning experiences will be created and incorporated into the lab experience of the dental hygiene program's second year.</p>	<p>The pass rate on our clinical boards will be maintained at 95%.</p>	<p>Funding from non-Perkins sources. Brickle</p>
<p>List the required and permissible activities addressed above. Federal Required Activities, 3, 4, 7, 9 State Required Activities: -- Permissible Activities: 9 Supports Core Indicators 1P1 and 2P1 (license for dental hygienists)</p>			

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Nursing Simulations Enhance the application of nursing theory to nursing practice and ensure that nursing educators and students are able to work with new technology. Provide active learning and practice in refining nursing assessment, judgment and clinical decision-making</p>	<p>Incorporate Simulated EMR (electronic medical record) learning experiences and a computerized medication delivery system into the first and second year curriculum of the nursing program using EMR technology such as ATHENS, a computer-based clinical information system and the Pxyxis Medication Delivery System. Within the last two years, healthcare systems such as hospitals, clinics, schools and nursing homes have implemented electronic charting and computerized medication delivery systems.</p>	<p>100% of all first and second year nursing students will participate in simulated learning experience.</p>	<p>Funding from non-Perkins sources. Hill</p>

List the required and permissible activities addressed above.

Federal Required Activities, 3, 4, 7, 9

State Required Activities: --

Permissible Activities: 9

Core indicators 1P1, 2P1, and 4P1.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Hospitality Transitions Increase awareness of high school and college students of careers in hospitality management and of the Normandale Hospitality Management program. Develop a career pathway from high school to college in hospitality. Increase enrollment in the Normandale Hospitality Management Program.</p>	<p>Create articulation with local high schools regarding credit toward hospitality courses taken at the high school that transfer to the college level. Market the program by hosting two presentations regarding the hospitality industry directed toward college and high school students and mailing Hospitality Management program letters to local high school students. Help students become a member of Hospitality and Sales Marketing Association, International (HSMAI); a professional organization.</p>	<p>Articulation agreements signed by 1 school by Dec. 31, 2007 At least 30 people will have attended the two presentations. Enrollment in the Hospitality Management program will increase 10 students will join and continue their membership in HSMAI. Long term: The first high school students will have earned credit toward the Hospitality Management program by the end of fall semester, 2008.</p>	<p>\$3,300 Creed</p>

List the required and permissible activities addressed above.

Federal Required Activity: 2, 3

State Required Activity: 10, 11

Permissible Activity: 6

Supports core indicators 1P1, 3P1 and possibly 4P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
College Readiness Secondary students will be aware of their level of college readiness.	Use placement testing to communicate college standards to students and teachers and provide useful data to improve both academic and technical skills of participants in career and technical education programs. Performance levels may also provide information useful in determining or modifying career pathways and programs of study to make them more efficient for students.	800 placement test units will be completed by high school sophomores and juniors. 500 of the placement test units will be completed by students from special populations (See Goal 4)	\$ 4,000 Smith

List the required and permissible activities addressed above.

Federal Required Activities: 1, 2

State Required Activity: 10, 11

Permissible Activity: 15, 20

Core indicators 3P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
Teacher Education Identify future teachers at the high school level. Provide additional teacher education pathways for students and support the STEM MnSCU target project.	Create a student club for future teachers in one high school. Coordinate and share activities with Normandale's Teachers of Tomorrow (TOT) club. Expand Normandale's Education Training Academy (EdTrac) programs for teachers and develop high school to two-year and two-year to four-year pathways for teacher education.	A student club will be formed at a high school. At least two activities will be jointly planned and held with Normandale's TOT, and high school students will participate in the spring 2008 Winning Strategies conference held at Normandale. Discussions held with selected high schools for creation of a dual-enrollment course or articulation agreement. Long-term: culminate in course or agreement in FY09. At least one new A.S.-B.S pathway will be completed by June 30, 2008.	\$9,000 Donahue

List the required and permissible activities addressed above.

Federal Required Activities: 1, 2, and 8

State Required Activity: 10

Permissible Activity: 8

Core indicators 1P1 and 3P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Secondary and post-secondary PLTW Increase access to Project Lead The Way (PLTW) courses for high school students and provide those who complete a PLTW course while in high school with advanced standing in STEM (Science, Technology, Engineering, Math) pathways.</p>	<p>Support schools that offer foundation-level PLTW courses and expand the specialty courses available to their students. Create PLTW articulation needed for high school to two-year and two-year to four-year pathway development. Provide access to PLTW courses to other secondary students without current access.</p> <p>Develop career pathways that incorporate PLTW courses for the A.A.S. in nanotechnology.</p> <p>Career pathways that incorporate PLTW, an associate's degree, and a bachelor's degree will be developed with Minnesota State University, Mankato and St. Cloud State University.</p>	<p>Articulation agreements will be completed that equate success on PLTW A- and C-level tests (college-credit examinations) will equate to credit for at least two college courses.</p> <p>Information will be distributed to schools by Dec. 07.</p> <p>Long term: One A.A.S. pathway in nanotechnology will be available starting fall 08. One PLTW, associate's to bachelor's pathway will be available starting fall 08.</p>	<p>\$12,500</p> <p>Louwagie</p>

List the required and permissible activities addressed above.

Federal required activity: 1, 2, 4, 8, 9

State required activity: 10, 11

Permissible activity: 7

The activities listed support core indicators 1P1 and 3P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Student tracking Enhance the ability to measure technical skill attainment in career and technical programs.</p>	<p>Expand the utilization of Student Management and Retention Tracking (SMART) system in Health Sciences, Business & Technology, and Teacher Education focusing on math and science. This Access-based system provides aggregated data and also provides information about individual students. This includes applicants, currently enrolled students, and graduates. It can also include elements like advising notes, disciplinary actions, and learner accommodations, etc., in a user friendly format.</p>	<ol style="list-style-type: none"> 1. Refine application/admissions processes via SMART. 2. Assess completeness of data needs for accreditation reporting. 3. Expand number of department chairs and new staff using the system. 4. Use data to measure technical skill attainment and retention rates. 	<p>\$35,000</p> <p>Hill, Wichman, Rejto</p>
<p>List the required and permissible activities addressed above. Federal Required Activities: 4, 5, and 6 State Required Activities: -- Permissible Activities: -- This project supports core indicators 1P1 and 3P1</p>			

2. Collaboration: Minnesota’s State Plan for Career and Technical Education places high emphasis on collaboration to support student success and life-long access to career and technical education. It is required for this Local Transition Plan approval that at least 10% of funds (not including targeted funds) be reserved for collaboration. Under this one-year transitional plan, effective collaboration may be focused on the identification and development of your FY09 consortium structure.

Consider the following guiding questions:

- How will you provide collaboration for CTE Program Improvement purposes among your partners?
- What best practice collaboration activities will you continue/carry over from Perkins III?
- How will you assure CTE students of smooth transitions between pathways within career clusters?
- What common collaborative goals will you and your partners develop for FY08?
- How will you plan for a jointly developed collaborative structure along with shared responsibility for student success?
- How will you assure that all partners will collaborate and be accountable for achieving your stated mutual goals (sharing resources and rewards, etc.)?

What are your plans for addressing collaboration under Perkins IV?
 Normandale Community College plans to strengthen existing two-year to four-year partnerships and increase collaborations in order to understand secondary CTE needs, assist in the delivery of services to high school students who receive special education services, align Normandale’s programs and services, plan joint ventures, and increase visibility of Normandale’s career and technical programs. As a member of the Minnesota Center for Excellence in Manufacturing and Engineering, Normandale will support MNCEME’s mission.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Increased collaborations Independent of the new consortium configuration, increase collaboration activities with Bloomington School District (ISD 271), West Suburban Tech Prep Consortium (Intermediate District 287) and the Carver Scott Educational Cooperative (District 930)</p>	<p>Continue to attend Tech Prep and Perkins meetings at the local and state level and arrange individual meetings with Tech Prep and Perkins coordinators.</p> <p>Re-examine Normandale’s level of participation in Tech Prep.</p> <p>Strengthen secondary and post-secondary partnerships for the purpose of articulation.</p>	<p>Attend meetings as scheduled and hold at least three meetings with secondary Tech Prep and Perkins coordinators.</p> <p>Organize and host at least three meetings between high school and college faculty to develop articulation agreements. At least one new articulation agreement will be developed.</p>	<p>College funded Beil</p>

List the required and permissible activities addressed above.
Federal Required Activities: 1, 2, 3, 4, 6, and 9
State Required Activities: 10, 11, and 12
Permissible Activities: --
Supports core indicator: --

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Collaboration for special education transitions Enable students in special education to attain the transition skills needed to pursue a postsecondary technical degree, and give high school teachers the information and resources to properly prepare those students for the postsecondary environment.</p>	<ol style="list-style-type: none"> 1. Revise and update transition curriculum that has been implemented at Kennedy and Jefferson High Schools for grades 9-12 students who are receiving special education services. Analyze current curriculum and revise the curriculum based on student and instructor needs. 2. Add to the transition file including career tapes and speaker library 3. Inform students of transition opportunities, including visits to postsecondary institutions 4. Continued implementation of assessment materials, including preparatory materials for the course readiness assessment. 5. Implement a professional development day for Bloomington Special Education teachers on the topic of transition 6. Offer "A Day at College" so that special education students understand what is needed to be ready for the postsecondary level and are comfortable with the environment. 	<ol style="list-style-type: none"> 1. Transition material developed summer of 2006 revised and edited the summer of 2008 2. At least 5 speakers or career tapes added to the transition library 3. At least 50 students visit postsecondary campuses including technical campuses 4. At least 20 students complete the preparatory materials for the course readiness assessment 5. Professional Development day offered to special education teachers during the 2007-08 school year 6. "A Day at College" offered to special education students during the spring of 2008 	<p>\$12,000</p> <p>Tillman</p>

List the required and permissible activities addressed above.
Federal Required Activities: 1 and 9
State Required Activities: 11 and 12
Permissible Activities: 2, 4
This project supports core indicator 3P1.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Pre-CNA curriculum Develop a pre-Certified Nursing Assistant curriculum for students in South Hennepin Adult Programs in Education (SHAPE) and other students who may be low-income or disadvantaged. SHAPE provides ABE programs to Bloomington, Eden Prairie, Edina, and Richfield.</p>	<p>Have SHAPE faculty work with Normandale Nursing Assistant faculty to develop pre-CNA class to be completed by June 2008. This would include applicable portions of Normandale's Health Care Core Curriculum, an expansion of SHAPE's current Medical Terminology course, study skills and student confidence-building component, real-world observation, career exploration and development, and a program and assessment component.</p>	<p>Curriculum development completed by June 2008.</p> <p>Long term: At least 10 students will be enrolled in the program by spring 2009 and assessment of students and the program will begin.</p>	<p>\$12,850</p> <p>Hill</p>

List the required and permissible activities addressed above.
Federal Required Activities: 1, 2, 3, 4, 6, and 9
State Required Activities: 10, 11
Permissible Activities: 2, 4, 6, 12
Supports core indicator 1P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Collaboration with MNCEME Normandale will support the mission of Minnesota Center of Excellence in Manufacturing and Engineering (MNCEME) to expand the number of sites that teach Project Lead The Way courses.</p>	<p>Normandale will become a PLTW Community College Associate, which requires us to eventually offer five courses meeting or exceeding the learning outcomes established by PLTW.</p>	<p>Acceptance as a PLTW Community College Associate.</p> <p>Two new courses related to computer integrated manufacturing and biotech engineering will be added to Normandale's curriculum.</p> <p>Instructors will be trained in additional PLTW courses for future curriculum expansion.</p> <p>Necessary equipment will be purchased</p>	<p>\$7,500</p> <p>MNCEME funding and other funds</p> <p>Louwagie</p>

List the required and permissible activities addressed above.
Federal Required Activities: 4, 5, 8, 9
State Required Activities: 11
Permissible Activities: 7, 12
Supports core indicator: 1P1

3. Employer, Community, and Education Partnerships

Consider the following guiding questions:

- How will you involve parents, business, and labor to advise in the design, implementation, and evaluation of CTE programs of study?
- What will you do to provide student experience in, and an understanding of, All Aspects of the Industry which may include work-based experiences?
- How will you identify high skill, high wage, or high demand occupations within your region?
- How will you provide transition for adult learners into the workforce?
- How will you address collaboration with other organizations (e.g., WorkForce Center, non-profits, service organization, Chambers, Economic Agencies, etc.)

What are your plans to develop, expand, and improve partnerships with employers, community members, and other educational institutions during the FY07-08 transition plan? Normandale Community College will use Perkins funding to support its Strategic Plan Goal 3: to meet the needs of communities and businesses in the region. Community partners will help provide students with experiences to gain an understanding of all aspects of industry. Representatives from industry, business, and labor will be involved in the design, implementation, and evaluation of programs of study.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
Involving community in student awareness Improve the knowledge of and encourage the participation of nontraditional populations in all aspects of industry in STEM areas of career and technical programs	A series of field trips, technology demonstrations, and workshops will be planned with input from the community and offered to secondary and post-secondary students, CTE teachers, and parents to increase the understanding of STEM at the high-school level. Collaborations will include students from Bloomington School District (ISD 271), West Suburban Tech Prep Consortium (Intermediate District 287) or the Carver-Scott Educational Cooperative (District 930).	A minimum of five STEM events/visits will be completed. (See also Goal 4)	\$7.500 Louwagie

List the required and permissible activities addressed above.
Federal Required Activities 2, 3, 4, 9
State Required Activities 11
Permissible Activities: 1, 16, 17
Supports core indicator: --

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
Advisory committee Involve business, industry, workforce centers, and labor in environmental scans and the development and implementation of programs of study identified through the scan.	Form an advisory committee composed of people from local business, industry, and labor as part of Normandale's College and Career Transition Initiative (CCTI). Use the committee to determine the needs of business and industry in our area. Partners on the advisory committee will meet regularly to confirm research conducted on high-skill, high-wage, and high-demand occupations in the South Metro area.	Advisory committee formed. High-skill, high-wage and high-demand occupations will be identified, discussed among consortium members, and used to inform pathway development.	College funded Beil
List the required and permissible activities addressed above. Federal Required Activities 2, 3, 4, 9 State Required Activities 11 Permissible Activities: 1, 16, 17 Supports core indicator: --			

4. Service to Special Populations

Consider the following guiding questions:

- o What will you do to provide success for special populations in career and technical education for high skill, high wage, or high demand occupations that lead to self sufficiency?
- o What steps will you take to improve nontraditional (gender) participation, retention, and completion in your CTE programs?

What are your plans to ensure that members of special populations will be able to fully participate in activities/programs supported by Perkins/Tech Prep?
 Normandale Community College will support the success of special populations in career and technical programs by increasing the participation, retention, and completion of nontraditional populations and making secondary students from special populations aware of their level of college readiness.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Measuring Accommodation Effectiveness Use student data and intervention information about currently registered students from the Office for Students with Disabilities (OSD), Academic Support Center, and College Readiness Program to improve accommodations and services.</p>	<p>Enhance the utilization of the Student Management and Retention Tracking (SMART) system in OSD, Academic Support Center and the College Readiness Program. SMART provides staff with a user-friendly data collection system to do reports on retention rates and GPA s and reports for MnSCU. It also gives staff a way to document disability concerns, which is of utmost concern when dealing with legal mandates. Information is readily available and can be adjusted with needs through SMART support. New initiatives within SMART can be tailored to the department.</p>	<ol style="list-style-type: none"> 1. Use data to measure retention rates for the Office for Students with Disabilities and Academic Support Center. 2. Use data to measure the effectiveness of specific accommodations 3. 5 staff will consistently use the program 4. Data will be used to measure program capabilities and retention rates. 5. Accommodation forms developed. 6. Use to measure effectiveness of tutoring by using NCC card to track retention rates 	<p>\$3,500 Tillman</p>

List the required and permissible activities addressed above.
Federal Required Activities: 4, 6
State Required Activity: --
Permissible Activity: 4
Support core indicators 1P1, 2P1, and 3P1.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
Tutoring Project Increase the completion rate and GPA for underrepresented and underserved students in specialized programs, including Nursing, Dental Hygiene, Radiologic Technology, Dietetic Technology, & Accounting, Business and Hospitality Management.	Hire two part-time professional tutors for two semesters and summer session one, 2008. Use the Supplemental Instructional (SI) model in courses needed for program achievement that have a history of low completion rates including BIOL 1141, BIOL 1142, CHEM 1050 and ACCT 2251 or ATEC 1101.	Increase completion rates by 5% over students who do not participate in the Supplemental Instruction program.	\$24,000 Tillman
List the required and permissible activities addressed above. Federal Required Activities: 6, 8, 9 State Required Activity: -- Permissible Activity: 4, 6 Supports core indicators 1P1, 2P1, and 3P1.			
Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
MathBridge Program Raise the math levels of unprepared students to that needed for success in Normandale's lowest level math course.	With SHAPE (South Hennepin Adult Programs in Education: Bloomington, Richfield, Eden Prairie, Edina) create and offer a first-time-ever jointly taught program using Normandale and SHAPE faculty. Create a remedial mathematics bridge program at SHAPE that is designed to serve 20 students. Conduct a pilot project summer 2007 with 10 students. Use the program to introduce students to Normandale and encourage persistence to minimum level math class achievement.	Pilot program will serve 10 students. Participants will be prepared to take at least the lowest level math class at Normandale. Students not achieving that on a placement test at the end of the summer will be encouraged to persist at SHAPE until achievement.	\$2,000 Beil

List the required and permissible activities addressed above.

Federal Required Activities: --

State Required Activity: 11

Permissible Activities: 4, 6, 15, 16

Support core indicators:

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>College Readiness Raise the awareness level of college readiness among secondary students from special populations.</p>	<p>Provide college readiness testing assessment to students from special populations.</p>	<p>500 assessments for college readiness will be completed by high school students from special populations. (see Goal 1)</p>	<p>Funded under Goal 1 Smith</p>

List the required and permissible activities addressed above.

Federal Required Activities: 1, 2

State Required Activity: 10, 11

Permissible Activity: 15, 20

Supports core indicator: 3P1

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Non-traditional Participation in STEM Improve the knowledge of and encourage the participation of nontraditional populations in all aspects of industry in STEM areas of career and technical programs.</p>	<p>Offer a series of field trips, technology demonstrations, and workshops to secondary and post-secondary students, CTE teachers, and parents to increase the understanding of STEM at the high school level. Collaborations will include students from Bloomington School District (ISD 271), West Suburban Tech Prep Consortium (Intermediate District 287) or the Carver-Scott Educational Cooperative (District 930).</p>	<p>At least 50% of students participating in activities will be non-traditional (gender) or have special needs.</p>	<p>Funded under Goal 3 Louwagie</p>

List the required and permissible activities addressed above.

Federal Required Activities 2, 3, 4, 9

State Required Activities 11

Permissible Activities: 1, 16, 17

Supports core indicator: --

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>Nursing Tutor Increase success of ESL nursing students by helping them improve nurse-patient communication skills. The ESL student nurse has learned literal English; a patient may describe a problem figuratively or metaphorically, which would be unclear to the student nurse and may pose a threat to the patient's well-being.</p>	<p>Provide guidance in colloquial English to ESL students giving nursing care to patients during clinical experiences. A nursing tutor will enhance the students' critical thinking using patient case scenarios, use of electronic charting, and health assessment. The physical presence of a qualified tutor during clinical experience ensures the full participation and success of students from special populations.</p>	<p>90% of the students who participate in the tutoring program as first-level students will successfully complete the nursing program.</p>	<p>\$32,000 Hill</p>
<p>List the required and permissible activities addressed above. Federal Required Activities: 7 and 9 State Required Activities: -- Permissible Activities: 4, 6, 9 Core indicators 1P1, 2P1and 3P1.</p>			

5. New Consortium Structure, Planning, and Development

Beginning in FY08-09, a new structure of Perkins consortia will be implemented in Minnesota under which each consortium must include at least one Perkins-eligible postsecondary institution and at least one Perkins-eligible secondary school district. While the state reserves the right to make a *final determination* on this consortium structure to ensure that all interested schools and institutions may participate under Perkins IV, we would like you to identify your secondary and postsecondary partners.

Consider the following guiding questions:

- Identify with whom you propose to partner under the FY08-09 new structure. In making this determination, you should consider current effective relationships, anticipated programs of study, and the role you anticipate in brokering services with other secondary schools and postsecondary institutions in your geographic area, dual and concurrent enrollment opportunities, and the region's history of high school to postsecondary matriculation.
- Effective partnerships require time and commitment to lead all partnering schools/institutions. How will you meet the needs for leadership time and commitment to develop and operate the new structure?
- How do you propose to emphasize program improvement and secondary/postsecondary relationships under your new consortium?
- How do you envision your new consortium operating?
- Describe your current activities under Perkins III/Tech Prep that you propose to continue under your new proposed Perkins IV consortium?

What are your plans for developing a new consortium structure by December 31, 2007?

Normandale joined the League of Innovation's College and Career Transition Initiative in 2006. The goals of this initiative in large part parallel those of Perkins. Normandale plans to use CCTI as the umbrella for career and college transition outreach activities and charge CCTI with identifying our secondary and postsecondary partners for the new consortium structure.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<u>Projected Budget</u>
<p>New Consortium plan – Normandale will become part of a new Perkins IV consortium. The new consortium planning and development will be coordinated within the College and Career Transition Initiative (CCTI) at Normandale.</p>	<p>Identify CCTI, under the leadership of a temporary coordinator, as the umbrella for outreach in career and college transition, and charge it with the creation of the New Consortium Structure.</p> <p>Create an internal CCTI council representing each career cluster and meet quarterly.</p> <p>Maintain membership in the League of Innovation's CCTI network.</p> <p>Consider advantages and disadvantages of creating a consortium that includes multiple post-secondary partners.</p> <p>Understand options for brokering services between consortia.</p> <p>Hold strategy meetings with potential secondary partners, including districts that are current members of the West Suburban and Carver-Scott Tech Prep consortia. Discussions with other districts with large numbers of graduates who attend Normandale are also being planned.</p> <p>With new consortium partners, form a leadership group and create an action plan for the consortium.</p>	<p>CCTI advisory committee will be formed (See goal 3).</p> <p>CCTI internal council created.</p> <p>A CCTI coordinator position will be created and a coordinator hired by July 2008.</p> <p>College faculty and staff will study new directions in CTE, including the Perkins IV legislation.</p> <p>A six-member team including at least one of the members from the advisory committee will attend the national CCTI conference.</p> <p>Action plan developed, including operating procedures, fiscal responsibilities, collaboration opportunities, and possible programs of study.</p> <p>The New Consortium Structure Planning and Development Worksheet will be completed by Dec. 31, 2007.</p>	<p>\$45,100</p> <p>Beil</p>
<p>List the required and permissible activities addressed above. Federal activities: 2, 6, 7, 8, 9 State: 10, 11, 12 Permissible: 1, 5, 8, 12, 19</p>			

MnSCU/MDE

CARL D. PERKINS AND TECH PREP LOCAL APPLICATION

BUDGET

SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES

JULY 1, 2007 – JUNE 30, 2008

GOALS	FEDERAL/STATE USES OF FUNDS Refer to Section I, pages 8-9 for the listing of Required and Permissible Local Uses of Funds	PROJECTED BUDGET FY '08		
		Required Activities	Permissible Activities	Total Budget
1	High School to College Transitions	All		\$ 63,800
2	COLLABORATION: (NOTE: A minimum of 10% - old Activity 12 dollars- of eligible Perkins Basic funds must be budgeted for this category. This category must be planned for with Employer, Community, and Education Partnership input.)	1, 2, 3, 4, 5, 6, 8, 9, 11, 12		\$32,350
3	Employer, Community, and Education Partnerships	2, 3, 4, 9, 11		\$ 7,500
4	Service to Special Populations	6, 7, 8, 9, 11		\$61,500
5	New Consortium Structure, Planning, and Development	2, 6, 7, 8, 9		\$45,100
Administration not to exceed 5%				\$10,000
Total Perkins Basic Grant or Tech Prep Budget for Goals in FY2008		\$	\$	\$220,250
Additional Informational Items:				
1. Coordination Time for Perkins Basic Grant or Tech Prep			% of Total Time	Total Budget
Total Time for Coordination of Perkins or Tech Prep (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure			25 %	College funded
2. Perkins Basic Grant and Tech Prep Collaboration with WorkForce Centers for FY2008				
A. Total Perkins and Tech Prep Funds (dollars) used in collaboration with WorkForce Centers				\$0
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers				\$1,900
Perkins budget spent in collaboration with WorkForce Centers for FY2008 [A + B]				\$1,900

MnSCU/MDE

CARL D. PERKINS AND TECH PREP LOCAL APPLICATION

BUDGET NARRATIVE 2008

GOALS	Brief Description: <ul style="list-style-type: none"> • include information on salary, staff development, and other relevant expenditures • Needs to be tied to objectives and strategies 	Total Budget
High School to College Transitions	<p>\$3,300 for hospitality management: \$3,000 overtime salary for the program coordinator and \$300 expenses for marketing.</p> <p>\$4,000 for college readiness placement testing: 800 tests @ \$5</p> <p>\$9,000 teacher education: \$2,500 high school teacher/advisor stipends, \$500 materials, \$6,000 faculty stipends</p> <p>\$12,500 secondary and post-secondary PLTW: 5 credits faculty release time, including benefits.</p> <p>\$35,000 student tracking: consulting services for SMART system</p>	From Projected Budget Goal 1 \$63,800
Collaboration	<p>\$12,000 Special education transitions: Release time for Bloomington teachers - \$3,500, College Readiness Assessment Tool - \$2,000, resources added to transition file - \$1,000, A Day at College activity - \$1,000, Professional Development Day for Special Education teachers - \$1,500, Project director's salary - \$3,000</p> <p>\$12,850 Pre-CNA curriculum: release time for CNA faculty</p> <p>\$7,500 Collaboration with MNCEME: 3 credits of faculty release time, including benefits</p>	From Projected Budget Goal 2 \$32,350
Employer, Community, and Education Partnerships	<p>\$7,500 Involving community in student awareness: 1 credit of faculty release time (\$2,500) and \$5,000 for student transportation, materials, and incidentals</p>	From Projected Budget Goal 3 \$7,500
Service to Special Populations	<p>\$3,500 Measuring accommodation effectiveness: consulting services for SMART system</p> <p>\$24,000 Tutoring project: professional tutoring salary/release time</p> <p>\$2,000 MathBridge Program: \$1,000 each stipends for SHAPE teacher and Normandale faculty.</p> <p>\$32,000 Nursing Tutor: .4 release time of a nursing faculty member plus benefits</p>	From Projected Budget Goal 4 \$61,500
New Consortium Structure, Planning, and Development	<p>\$45,100 Consortium Planning: \$41,500 for faculty release time and \$3,600 for six-member team to attend national CCTI conference.</p>	From Projected Budget Goal 5 \$45,100
Administrative costs not to exceed 5%	<p>\$10,000 Administrative</p>	\$10,000
TOTAL		\$220,250