

APPROVED 7-8-08  
**CARL D. PERKINS ACT of 2006**  
**CONSORTIUM APPLICATION COVER SHEET FY2008-2009**  
*Itasca County Consortium*

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District/Agency Name/College	Secondary Type & Number
Deer River	01/0317
Floodwood	01/0698
Greenway	01/0316
Hill City	01/0002
Nashwauk-Keewatin	01/0319
Northland	01/0118
Grand Rapids	01/0318
Itasca Community College	

# Perkins Local Plan for 2008-9 for Career and Technical Education Goals, Objectives, Strategies, Outcomes, and Budget

## Designing Programs of Study: Status Summary

1. List programs of study that have been designed.

Pre-Engineering: This program began in 2006. It starts with 7<sup>th</sup> and 8<sup>th</sup> graders in a program called Gateway to Technology. Then continues on with 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> graders in Project Lead the Way (PLTW – pre-engineering). This all ties into the engineering program at Itasca Community College and articulates to four year institutions. The consortium's school districts involved include: Grand Rapids, Greenway, Deer River and Northland-Remer. They all articulate with Itasca Community College. This program continues to develop and evolve each year with all consortium members working towards implementation and/or continuation. Support for this program also comes from the Applied Learning Institute (ALI – explained in Appendix A) for 11<sup>th</sup> and 12<sup>th</sup> graders.

Natural Resources: This program began in 2007. It begins with 11<sup>th</sup> and 12<sup>th</sup> graders and continues with the opportunity to articulate with Itasca Community College and as well as move into other higher learning institutions in various fields including wildlife management, forest management, fishers, and others. Consortium members involved include Deer River, Hill City, and Grand Rapids. This program continues to develop and evolve with all consortium members working towards implementation and/or continuation. Support for this program also comes from the Applied Learning Institute (ALI) for 11<sup>th</sup> and 12<sup>th</sup> graders.

Health Care Curriculum: This program begins in the Fall of 2008. It has been offered to 11<sup>th</sup> and 12<sup>th</sup> graders. There are two classes for high school credit only and the rest are offered by Itasca Community College for college credit. One line courses, after school and weekend classes make it possible to high school students to participate. Many of the classes are in health care career exploration. Some of the courses prepare students for the opportunity for certification testing. Students can continue their health care focus at Itasca College or other higher learning institutions. This program will continue to develop and evolve this year. It is open to consortium member students only with Grand Rapids, Northland-Remer, Greenway and Deer River high schools participating so far. Support for this program also comes from the Applied Learning Institute (ALI).

At this time the Itasca County Consortium does not have these Programs of Study in the Perkins POS document format. We will be putting that in place during FY09 and submitting them electronically when they are completed.

List programs of study which are ready for implementation.

- Pre-engineering
- Natural Resources
- Health Care Curriculum

What programs of study will you design during FY09?

Business Entrepreneurship: This program will be developed in FY09 and ready for implementation in FY10. The consortium has already begun to lay the groundwork for the program. It will also be supported by the Applied Learning Institute (ALI) for 11<sup>th</sup> and 12<sup>th</sup> graders. Entrepreneurial businesses have a long history in our region including loggers, truckers, family owned resorts, automotive related business, the building trades, and more. The Grand Rapids Area Chamber of Commerce Workforce Development Committee sees a great need for building entrepreneurial courses into our education system. They see the entrepreneurial dynamic in our region as our most important asset in sustaining and developing our growing community.

2. Does the sequence of courses begin in Grade 9, Grade 10, Grade 11, or other?

The pre-engineering pathways begins as early as Grade 7 in the Gateway to Technology Program. Our other programs of study begin in Grade 11.

3. Explain how you selected which programs of study to design.

The Itasca County Consortium has chosen these Programs of Study because they have been identified as high need areas in workforce development in our region. Northeastern Minnesota is gearing up for a mining boom and is in great need for engineers. Our region also has a high need for workforce development in Natural Resources which includes forestry, logging, land management, wildlife management, fisheries, and other related fields. Health Care related work is another high need in our region due to our aging population. Health care related work includes hospitals, clinics, assisted living, home health care, emergency responders, and so on. Business Entrepreneurship is our new POS. Entrepreneurial businesses have a long history in our region including loggers, truckers, family owned resorts, automotive related business, the building trades, and more. There is a high need in that area for development of educational programs which would support our entrepreneurs.

The Itasca County Consortium has a unique position structure. The establishment of our consortium comes at a time when other same-minded programs are being developed. The Itasca County Consortium's members also make up the following programs: The Applied Learning Institute (ALI) and the Itasca Area Schools Collaborative (IASC) are two of these programs (see Appendix A for more information on these organizations). The mission of the Applied Learning Institute (ALI) is to prepare students of all ages to be highly trained, knowledgeable workers who are equipped with the practical/technical and problem-solving skills necessary in our ever-changing work. ALI is a Northeastern Minnesota group split into four teams geographically (i.e. East, West, North, and Central). We are the West team which includes the school districts of Grand Rapids, Greenway, Hill City, Northland-Remer, Nashwauk-Keewatin, Deer River, Floodwood, and Itasca Community College. Area businesses, industry leaders, and local chamber of commerce are also key players in this group providing direction on present and future workforce needs. The Itasca Area Schools Collaborative (IASC) is a partnership of area school districts (the same districts from ALI's West Team) and Itasca Community College. The focus of IASC is to increase educational opportunities for learners by increasing cooperation and coordination among school districts, other governmental units, and post secondary institutions. This includes enhancing the efficiency of administrative services for elementary and secondary education by exploring the opportunities of combining instruction, curriculum, and administrative functions for multiple school districts. From these relationships we make informed decisions on which programs of study to pursue and design. The Itasca County Consortium includes: Itasca Community College and the school districts of Grand Rapids, Greenway, Hill City, Northland-Remer, Nashwauk-Keewatin, Deer River, and Floodwood.

2. How have secondary teachers and post-secondary faculty been involved in POS design processes?

For example, in designing our Health Care Curriculum program of study, we looked to our post secondary faculty for their ideas in designing the program. Secondary teachers were consulted regarding instructor possibilities from the high school. Secondary counselors were brought in for ideas on student recruitment and program logistics on after school and on-line times for courses.

3. Has brokering (continuum of education programming and support services for students) been considered in the design of programs of study?

Yes. Itasca Area Consortium's involvement in the Applied Learning Institute (i.e. East, West, North, and Central teams) and the Itasca Area Schools Collaborative is a significant brokering environment. See Appendix A for more information on these organizations. Also, the Perkins Coordinator in the expanded capacity as the Director of Applied Learning and College Attainment (DALCA) handles brokering. See Appendix B for the position description for the Director of Applied Learning and College attainment (DALCA).

# 1. Maintenance, development, and implementation of programs of study and other career and technical education.

**Plan Narrative**

The Itasca County Consortium has three (3) programs of study designed, implemented, or ready for implementation. Implemented POS are Pre-Engineering and Natural Resources. Health Care Curriculum is ready for implementation and will be implemented in the Fall of 2008. During FY09 we will be design one (1) new program of study called Business Entrepreneurship. Our goal is to have implementation of the Business Entrepreneurship POS by FY10 (i.e. school year 2009-2010).

The Itasca County Consortium has chosen these Programs of Study because they have been identified as high need areas in workforce development in our region. Northeastern Minnesota is gearing up for a mining boom and is in great need for engineers. Our region also has a high need for workforce development in Natural Resources which includes forestry, logging, land management, wildlife management, fisheries, and other related fields. Health Care related work is another high need in our region due to our aging population. Health care related work includes hospitals, clinics, assisted living, home health care, emergency responders, and so on. Business Entrepreneurship is our new POS. Entrepreneurial businesses have a long history in our region including loggers, truckers, family owned resorts, automotive related business, the building trades, and more. There is a high need in that area for development of educational programs which would support our entrepreneurs.

A priority for the Itasca County Consortium is to maintain, develop/enhance, and implement our programs of study and other career and technical education. We will do this by providing our students with career related information, providing our staff and faculty with appropriate training, upgrading equipment and instructional materials as well as purchasing new equipment and instructional materials.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<i>Projected Budget by Objective</i> S=Secondary P=Post Secondary
1. Provide students with career information.	Purchase career related information including the MCIS software and other career information.	100% of the students receive career information and have it available throughout the school year.	S=\$11,409.00 PS=\$3,035.98 Total = \$14,444.98
2. Faculty and staff will get appropriate training to support POS instruction including related CTE.	Faculty and staff will attend appropriate training,	Faculty and staff will report to their consortium contact regarding their training.	S=\$5,113.20 PS=\$7,183.00 Total = \$12,296.20
3. Equipment and other instructional materials will be upgraded to maintain the programs of study and related CTE programs.	Staff and faculty will request upgraded instructional materials.	Programs of study and related CTE programs will maintain quality instruction materials through upgrades.	S=\$26,244.00 PS=\$2,000.00 Total = \$28,244.00
4. Equipment and other instructional materials will be purchased for new program of study development and CTE programs.	Staff and faculty will request new equipment and instructional materials.	New program of study and related CTE programs will be put in place.	S=\$23,298.30 PS=\$10,020.00 Total = \$33,318.30 Grand Total = \$88,303.48

**Use of Funds:** Objective 1: P2 secondary, post secondary. Objective 2: R5 secondary, post secondary. Objective 3: R7 secondary, post secondary. Objective 4: R4 secondary, post secondary.

## 2. Effectively utilize employer, community, and education partnerships

**Plan Narrative**

Our consortium is fortunate to be aligned with key groups involved with workforce development specific to northeastern Minnesota. This alignment provides strong advisory support and collaboration between education, business, and government agencies regarding high skill/high wage/high demand occupations. The reason we have such strong ties is because the Itasca County Consortium members are also members of the Applied Learning Institute (ALI), the Itasca Area School Collaborative (IASC), as well as some members involved with the Grand Rapids Area Chamber of Commerce Workforce Development Committee. See Appendix A for specific information on these groups. The combined work from monthly meetings with these groups allows for business and education to work together on workforce development plans, articulation agreements between secondary and post secondary education and businesses getting directly involved with the education of their workforce. The work done in these groups all comes together as our consortium designs and implements our programs of study. Through this involvement the Perkins Coordinator will take on additional collaborative responsibilities and re-named the Director of Applied Learning and College Attainment (DALCA). See Appendix B for DALCA job description and additional funding source.

A priority of the Itasca County Consortium is to effectively utilize employer, community and education partnerships. We will do this by employing a Perkins Coordinator who will have additional collaborative responsibilities, by providing students with involvement in professional organizations, and by giving students exposure to various occupations in our community.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<i>Projected Budget by Objective</i>
1. To ensure effective collaboration and provide leadership and resources for Perkins services and activities.	Employ Perkins coordinator to administer Perkins grant and provide leadership for the Itasca County Consortium on Perkins initiatives. This position is also referred to as the Director of Applied Learning and College Attainment (DALCA). The DALCA will work closely with the Applied Learning Institute (ALI), the Itasca Area Schools Collaborative (IASC) and the Grand Rapids Area Chamber Workforce Development Committee regarding the Perkins initiatives.	1 person (100%) will be hired to oversee grant.  The Director of Applied Learning and College Attainment (DALCA) will provide a document to the Consortium by the end of FY09 summarizing this position regarding meeting the needs of the Consortium.	S=\$10,000.00 PS=\$12,000.00 0 (Plus \$12,000.00 from the Blandin Foundation)  Total= \$22,000.00
2. To ensure effective collaboration in our community.	Establish relationships/partnerships/memberships/involvement in our community such as Applied Learning Institute membership and partnering with industry for Career Fairs for example.	The Consortium will track this information reporting data such as name of business/industry partners, activities involved in, and reason for partnership/involvement.	S=\$8,381.00 PS=\$8,000.00  Total =\$16,831.00
3. Students will have the opportunity to be involved in professional organizations.	Provide membership and participation in various student organizations related to career and technical education.	The Consortium will keep track this information regarding name of organization, school involved, number of students, and other data if needed.	S=\$7,900.00 PS = \$0 Total = \$7,900.00

4. Students will have exposure to various occupational choices in our community.	Provide work experience programs, involvement with Chamber of Commerce programs and other such opportunities in the community.	The Consortium will develop some type of tracking form for this information.	S=\$8,172.00 PS=\$3,537.00 Total = \$11,709.00  Grand Total = \$41,609.00
<b>Use of Funds:</b> Objective 1: P10 post secondary, secondary. Objective 2: R10 post secondary, secondary. Objective 3: P5 = secondary. Objective 4: R3 post secondary, secondary			

### **3. Improve service to special populations**

#### **Plan Narrative**

The Itasca County Consortium has in place many avenues of support services for special populations. In our secondary schools, students qualifying for special education receive support services covered under Special Education dollars including Special Education teachers, Special Education classrooms, one-on-one instruction and tutoring, working with counselors, and various related support services. In addition, Itasca Community College provides two programs in the high schools targeting specific special population groups. These programs are Upward Bound and Educational Talent Search and are not funded with Perkins dollars. These programs are continually developing and improving. The following is an explanation of the programs:

**Upward Bound:** This program works with any low-income or first-generation high school student. This means they must be entering 9<sup>th</sup> or 10<sup>th</sup> grade, possess academic potential to succeed in college and be first generation to attend college (i.e. parents do not have a 4 year college degree.). Upward Bound offers academic advising, academic enrichment opportunities, ACT test prep, tutorial assistance, career exploration activities, college admissions assistance, college visits, scholarship opportunities, financial aid assistance, cultural experiences, educational field trips, peer mentoring and motivational speakers.

**Educational Talent Search (ETS):** This program serves students in grades 6-12 from 10 area school districts. Their mission is to promote education by encouraging students to complete high school and to assist them in entering postsecondary education. Two-thirds of program participants must meet guidelines regarding family income and be potential first generation college students.

In post-secondary, Student Support Services (SSS) provides support for students who are low income, first generation college students (i.e. neither parent obtained a 4-year degree) or students with disabilities opportunities to achieve the same success in college as students who have more traditional support available to them. SSS makes special attempts to assist adult returning students, individuals who have child dependents, minority students, and those who plan to transfer to a 4-year college. Services include: free college classes in transition to college, job readiness, and parenting. SSS also provides counseling in academic planning, registration assistance, personal & career counseling, and transfer guidance. Additional support in tutoring and study groups, cultural enrichment activities, social events, support groups, training in study skills, campus tours, and equipment checkout (i.e. laptop computers). Perkins funds are not used to support all these services. Perkins funds are used to employ academic assistants to help in study groups, lab review, tutoring, advocacy and other support. The Student Support Services (SSS) Director oversees the allocation of Perkins funds, the quality of services provided, and continued improvement of the program. They are also responsible for overseeing who qualifies for special population services. Age, gender, economic and socioeconomic background, as well as physical and learning disabilities help determine requirements. This information is gathered by college enrollment documents, one-on-one student meetings with counselors, support staff, and faculty.

The Itasca County Consortium sees services to special populations as a high priority. Continued work with high school Special Education teachers, high school counselors, the Upward Bound program, the Educational Talent Search program, and Student Support Services will ensure appropriate services are available, provided and improved on. Special non-traditional career events will be held in conjunction with local high schools and Itasca Community College.

## Improve service to special populations

Objective(s)	Strategies	Outcomes and Measures (FY08)	<i>Projected Budget by Objective</i>
<p>1. Provide and improve on services for students in special population groups.</p>	<p>1-A. Itasca Community College will provide technical and academic support services for students in CTE programs and specifically those who are special populations/academically disadvantaged.</p> <p>1-B. Itasca Community College will provide disability, advocacy and support services as needed through the Office of Students with Disabilities, Student Support Services, and counseling center.</p> <p>1-C. Consider the number of nontraditional (gender) instructors with the Consortium.</p> <p>1-D. Develop events that inform students about nontraditional careers and encourage participation in programs where gender gaps exist. An example is Itasca Community College collaborating with area high schools for students to experience non-traditional careers by doing a Women and Technology Day and Career Fair.</p> <p>1-E. High schools will continue to work with the Upward Bound program and the Educational Talent Search program.</p>	<p>1-A. Itasca Community College will employ academic assistants for special population groups for school year 2008-09.</p> <p>1-B. The college will provide services/accommodations to 100% of students with verified disability that request services. Consortium can request numbers of students served tracked by the college if they think they need to.</p> <p>1-C. The Consortium might consider collecting data regarding the number of non-traditional faculty in CTE programs at Itasca Community College and school districts in FY09.</p> <p>1-D. Consortium will track type of event, costs, number of participants and set up evaluation mechanism on effectiveness.</p> <p>1-E. Consortium will consider retrieving that data already collected by Itasca Community College on the number of students served through these programs.</p>	<p>1-A. S=\$0 PS=\$42,000.00</p> <p>1-B. Perkins funds not needed here due to other funding sources.</p> <p>1-C. No funding requested at this time.</p> <p>1-D. S=\$0 PS=\$5,000.00</p> <p>1-E. Funding provided by other sources.</p> <p>Total = \$47,000.00</p>

**Use of Funds:** Objective 1: R9 post secondary

#### **4. Provide a continuum of service provision for enabling student transitions**

**Plan Narrative:**

Itasca County Consortium collaboration, articulation agreements between schools, college readiness testing in high schools, clear transfer credit requirements, as well as special programs and services targeting special populations provides a strong continuum of service for student transitions. Many of the Itasca County Consortium's high schools use Itasca Community College to provide testing to high school juniors. Itasca Community College goes right to the high schools and administers the test. High school juniors then have the opportunity to see where they need improvement for college readiness as they plan their senior year. Five of the seven consortium high schools participate in this testing. All Post Secondary Option high school students take this test as well. Facts about transferring credits in or out of Itasca Community College and articulation agreements are provided to students as they plan out their career track. Special efforts are made to target students in special populations to make sure they receive the support they as they transition to post secondary education. More information on services for special populations is described in Goal 3.

Objective(s)	Strategies	Outcomes and Measures (FY08)	<i>Projected Budget by Objective</i>
1. Itasca County Consortium schools will provide a means of evaluation for students transitioning to higher education.	Itasca Community College will employ testing coordinator who will assess all students' skill level in Reading, English Writing, and Math as determined by the placement test.	<p>Hire testing coordinator.</p> <p>Itasca County Consortium will locate numbers tested and begin tracking the number of students tested in FY09.</p> <p>The Consortium will revisit provisions for enabling student transitions to consider effectiveness and make recommendations. A Consortium document will be in place by Spring of 2009 addressing our thoughts on this issue.</p>	<p>S=\$0 PS=\$16,000.00 0  Total = \$16,000.00</p>

**Use of Funds:** Objective 1: R1 post secondary.

## 5. Sustain the new consortium structure of secondary and postsecondary institutions

<p><b>Plan Narrative:</b> Continued partnerships with Itasca Area Schools Collaborative (IASC) and the Applied Learning Institute (ALI) will provide the collaborative environment for the Itasca County Consortium to bring forward their Perkins initiatives (see Appendix A for information on these organizations). The Director of Applied Learning and College Attainment (DALCA) will be the common link between these organizations as they work towards the common goal of building a skilled workforce. IASC and ALI have a history of working together to build a more educated and skilled workforce. The Itasca County Consortium benefits from the work that has already been done and is able to become a part of their established meeting/collaboration process. Many of the people that make up these organizations are involved in all three groups. Continued work on developing effective relationships in our consortium will be accomplished.</p>			
Objective(s)	Strategies	Outcomes and Measures (FY08)	<i>Projected Budget by Objective</i>
<p>1. The Itasca County Consortium will be effective, cohesive, organized and efficient in their work. They will provide resources and leadership for services and activities.</p>	<p>The Itasca County Consortium will bring forward from the Perkins FY08 grant the position of Director of Applied Learning and College Attainment (DALCA). Responsibilities of this position include coordinating and administrating the Carl Perkins grant, and providing leadership for the Itasca County Consortium in their work on Perkins initiatives. Also DALCA work with the Applied Learning institute (ALI) as it supports Perkins initiatives.</p>	<p>1 FTE person hired for FY09</p> <p>The Director of Applied Learning and College Attainment (DALCA) will provide a document to the Consortium by the end of FY09 summarizing this position regarding meeting the needs of the Consortium.</p>	<p>(Cost already figured in budget under Goal 2: Consortium funds \$22,000.00 plus Blandin Foundation funds \$12,000.00)</p>
<p>2. The Itasca County Consortium will be successful in their collaborative work.</p>	<p>2-A. The Itasca County Consortium continues as an entity within the Itasca Area Schools Collaborative (IASC). In this capacity, school district and college representatives come to the same table to accomplish common goals. Also, the Itasca County Consortium will continue involvement with the Applied Learning Institute (ALI). ALI includes some of the same people representing education along with others from industry, government, and other entities.</p> <p>2-B. The Director of Applied Learning and College Attainment (DALCA) will be involved IASC and ALI in order to achieve successful collaboration.</p> <p>2-C. Mileage costs, meals, printing, and other such costs related to collaboration.</p>	<p>2-A. Develop a consortium framework that fosters healthy and effective collaboration during FY09. This could be in the form of rules, By-Laws, or other means to lay out expectations. It will be a document. This document will be in developed in the first 6 months of the FY09 grant period.</p> <p>2-B. DALCA attends monthly meetings of ALI and IASC and maintains a record of each meeting in the form of a short summary or what ever type of recordkeeping that is effective in tracking progress.</p> <p>2-C. Develop a form to track costs in FY09 related to collaboration. Track the costs.</p>	<p>2-A, 2-B,2-C: S=\$300.00 PS=\$300.00</p> <p>Total = \$600.00</p>
<p><b>Use of Funds:</b> Objective 1: (covered in Goal 2: P10). Objective 2: R10 post secondary, secondary.</p>			

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**CONSORTIUM BUDGET NARRATIVE FY2009**

<b>Budget For Each Broad Goal</b>	<b>Description</b>			
		<b>Secondary Budget</b>	<b>Post-Secondary Budget</b>	<b>Total Budget</b>
<b>Programs of Study</b>	1. Provide career information: <ul style="list-style-type: none"> <li>• Minnesota Career Information System</li> <li>• Travel to career events</li> <li>• Career books</li> <li>• Other career information resources</li> </ul>	11,409.00	<b>3,035.98</b>	<b>14,444.98</b>
	2. Faculty and staff training: <ul style="list-style-type: none"> <li>• Workshops</li> <li>• Conferences</li> <li>• Other training</li> </ul>	5,113.20	<b>7,183.00</b>	<b>12,296.20</b>
	3. Upgrade materials & equipment POS and CTE. <ul style="list-style-type: none"> <li>• Welding equipment</li> <li>• Project Lead the Way equipment</li> <li>• FACS equipment</li> <li>• Technology upgrades</li> <li>• Automotive equipment</li> <li>• Carpentry equipment</li> </ul>	26,244.00	<b>2,000.00</b>	<b>28,244.00</b>
	4. New equipment & materials for POS and CTE. <ul style="list-style-type: none"> <li>• FACS equipment</li> <li>• Technology</li> <li>• Project Lead the Way</li> <li>• Other CTE &amp; POS program needs</li> </ul>	23,298.30	<b>10,020.00</b>	<b>33,318.30</b>
	Total	66,064.50	<b>22,238.98</b>	<b>88,303.48</b>

<b>Employer, Community and Education Partnerships</b>	1. Ensure effective collaboration <ul style="list-style-type: none"> <li>Hire Perkins Coordinator also known as the Director of Applied Learning and College Attainment (DALCA).</li> </ul> (Additional funding from the Blandin Foundation = \$12,000.00)	<b>10,000.00</b>	<b>12,000.00</b>	<b>22,000.00</b>
	2. Ensure collaboration in our community <ul style="list-style-type: none"> <li>Membership fees (Applied Learning Initiative ALI)</li> <li>Collaborative career fairs</li> </ul>	<b>8,381.00</b>	<b>8,000.00</b>	<b>16,381.00</b>
	3. Student involvement with professional groups <ul style="list-style-type: none"> <li>FCCLA</li> <li>FFA</li> <li>BPA</li> <li>Other affiliations</li> </ul>	<b>7,900.00</b>	<b>00.00</b>	<b>7,900.00</b>
	4. Exposure to occupational choices <ul style="list-style-type: none"> <li>Work experience</li> <li>Field trips</li> <li>Chamber of Commerce programs</li> <li>Mentorships</li> <li>Internships</li> <li>Other community networking</li> </ul>	<b>8,172.00</b>	<b>3,537.00</b>	<b>11,709.00</b>
	<b>Total</b>	<b>34,453.00</b>	<b>23,537.00</b>	<b>57,990.00</b>
<b>Service to Special Populations</b>	1. Services for students in special population groups <ul style="list-style-type: none"> <li>Technical &amp; academic support</li> <li>Special events</li> <li>Other support services</li> </ul> (Consortium high schools use special education	<b>00.00</b>	<b>47,000.00</b>	<b>47,000.00</b>

	funds to cover services in this area as well as work with Itasca Community College to provide programs such as Upward Bound and Educational Talent Search in the high schools. See plan narrative under Goal 3 for more information.)	<b>00.00</b>	<b>47,000.00</b>	<b>47,000.00</b>
	Total			
<b>Continuum of Service Provision (Brokering)</b>	1. Evaluation for students <ul style="list-style-type: none"> <li>Hire testing coordinator (Consortium high schools use this testing coordinator to go into the schools and test Juniors. This position also tests high school students enrolling in college.)</li> </ul>	<b>00.00</b>	<b>16,000.00</b>	<b>16,000.00</b>
	Total	<b>00.00</b>	<b>16,000.00</b>	<b>16,000.00</b>
<b>Sustaining the New Consortium</b>	1. Be effective, cohesive, organized <ul style="list-style-type: none"> <li>Hire Director of Applied Learning and College Attainment (DALCA), also known as Perkins Coordinator (this item is budgeted in Goal 2 above for \$22,000.00)</li> </ul>			
	2. Be successful in collaborative work <ul style="list-style-type: none"> <li>Membership in Itasca Area Schools Collaborative (IASCA) – no fee</li> <li>Membership in Applied Learning Institute (fees covered in Goal 2)</li> <li>Miscellaneous cost such as meals, printing, mileage and related cost</li> </ul>	<b>300.00</b>	<b>300.00</b>	<b>600.00</b>
	Total	<b>300.00</b>	<b>300.00</b>	<b>600.00</b>
<b>Total All Goals</b>		<b>\$100,817.50</b>	<b>\$109,075.98</b>	<b>\$209,893.48</b>

Appendix A has information on the Applied Learning Institute, Itasca Area Schools Collaborative, and the Grand Rapids Area Chamber of Commerce Workforce Development Committee. Appendix B has information on the Director of Applied Learning and College Attainment (DALCA) position and the Blandin Foundation (the organization supporting the DALCA position).



**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**SECONDARY BUDGET**  
**JULY 1, 2008– JUNE 30, 2009**  
**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES**

<b>GOALS</b>	<b>FEDERAL/STATE USES OF FUNDS</b> Refer to Section I, Pages 10-12 for the listing of Required and Permissible Local Uses of Funds	<b>PROJECTED BUDGET FY '09</b>		
		<b>Required Activities</b>	<b>Permissible Activities</b>	<b>Total Budget</b>
<b>1</b>	<b>Programs of Study</b>	<b>54,655.50</b>	<b>11,409.00</b>	<b>66,064.50</b>
<b>2</b>	<b>Employer, Community and Education Partnerships</b>	<b>16,553.00</b>	<b>17,900.00</b>	<b>34,453.00</b>
<b>3</b>	<b>Service to Special Populations</b> (Consortium high schools use special education funds to cover services in this area as well as work with Itasca Community College to provide programs such as Upward Bound and Educational Talent Search in the high schools. (See plan narrative under Goal 3 for more information.)	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>
<b>4</b>	<b>Continuum of Service Provision (Brokering)</b> (Consortium high schools use Itasca Community College's testing coordinator to go into the schools and test Juniors. This position also tests high school students enrolling in college. It is covered under the Post Secondary budget = \$12,000.00)	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>
<b>5</b>	<b>Sustaining the New Consortium</b> (The Director of Applied Learning and College Attainment (DALCA) is the Perkins Coordinator and	<b>300.00</b>	<b>00.00</b>	<b>300.00</b>

	takes the lead role in keeping the Consortium working together. This cost item is covered in Goal 2 with Secondary paying \$10,000.00. The Itasca Area Schools Collaborative (IASCA) plays a role in maintaining the Consortium. No cost. The Applied Learning Institute (ALI) is a key component in Consortium work. ALI fees for Secondary are covered in the budget under Goal 2. Three (3) Consortium high schools use Perkins funds to cover their fees. The total ALI fee funding is \$5,525.00. Miscellaneous cost such as meals, printing, mileage and related cost reflect the \$300.00 in this line item.)			
<b>Subtotals for each column</b>		<b>71,508.50</b>	<b>29,309.00</b>	<b>100,817.50</b>
<b>Administration not to exceed 5%</b>		<b>00.00</b>	<b>00.00</b>	<b>00.00</b>
<b>Total Perkins Secondary Budget</b>		<b>\$71,508.50</b>	<b>\$29,309.00</b>	<b>100,817.50</b>

**Additional Informational Items:**

<b>1. Coordination Time for Perkins Grant</b>	<b>% of Total Time</b>	<b>Total Budget</b>
Total Time for Coordination of Perkins (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	%	(Covered in Goal 2 = \$10,000.00)
<b>2. Perkins Grant Collaboration with WorkForce Centers for FY2009</b>		
A. Total Perkins Funds (dollars) used in collaboration with WorkForce Centers (The Director of Applied Learning and College Attainment (DALCA) and some Consortium members work with WorkForce Center representatives as we all work collaboratively on the Grand Rapids Area Chamber of Commerce Work Force Development Committee. The high schools and college have a good working relationship with our WorkForce Center. No funds are needed at this time.)		<b>00.00</b>
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers		<b>00.00</b>
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2009 [A + B]</b>		<b>\$00.00</b>

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**POSTSECONDARY BUDGET**  
**JULY 1, 2008– JUNE 30, 2009**  
**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES**

<b>GOALS</b>	<b>FEDERAL/STATE USES OF FUNDS</b>	<b>PROJECTED BUDGET FY '09</b>		
		<b>Required Activities</b>	<b>Permissible Activities</b>	<b>Total Budget</b>
<b>1</b>	<b>Programs of Study</b>	<b>19,203.00</b>	<b>3,035.98</b>	<b>22,238.98</b>
<b>2</b>	<b>Employer, Community and Education Partnerships</b>	<b>11,537.00</b>	<b>12,000.00</b>	<b>23,537.00</b>
<b>3</b>	<b>Service to Special Populations</b>	<b>00.00</b>	<b>47,000.00</b>	<b>47,000.00</b>
<b>4</b>	<b>Continuum of Service Provision (Brokering)</b>	<b>00.00</b>	<b>16,000.00</b>	<b>16,000.00</b>
<b>5</b>	<b>Sustaining the New Consortium</b> (The Director of Applied Learning and College Attainment (DALCA) is the Perkins Coordinator and takes the lead role in keeping the Consortium working together. This cost item is covered in Goal 2 with Post Secondary paying \$12,000.00. The Itasca Area Schools Collaborative (IASCA) plays a role in maintaining the Consortium. No cost. The Applied Learning Institute (ALI) is a key component in Consortium work. No Post Secondary Perkins fees are used for ALI fees. Miscellaneous cost such as meals, printing, mileage and related cost reflect the \$300.00 in this line item.)	<b>300.00</b>	<b>00.00</b>	<b>300.00</b>
<b>Subtotals for each column</b>		<b>31,040.00</b>	<b>78,035.98</b>	<b>109,075.98</b>
<b>Administration not to exceed 5%</b>		<b>00.00</b>	<b>00.00</b>	<b>00.00</b>
<b>Total Perkins Postsecondary Budget</b>		<b>31,040.00</b>	<b>\$78,035.98</b>	<b>109,075.98</b>

**Additional Informational Items:**

<b>1. Coordination Time for Perkins Grant</b>		
	<b>% of Total Time</b>	<b>Total Budget</b>
Total Time for Coordination of Perkins (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	%	<b>\$00.00</b> Covered in Goal 2 = \$12,000.00)
<b>2. Perkins Grant Collaboration with WorkForce Centers for FY2009</b>		
A. Total Perkins Funds (dollars) used in collaboration with WorkForce Centers (The Director of Applied Learning and College Attainment (DALCA) and some Consortium members work with WorkForce Center representatives as we all work collaboratively on the Grand Rapids Area Chamber of Commerce Work Force Development Committee. The high schools and college have a good working relationship with our WorkForce Center. No funds are needed at this time.)		<b>00.00</b>
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers		<b>00.00</b>
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2009 [A + B]</b>		<b>\$00.00</b>

# Appendix A

## **Applied Learning Institute (ALI)**

(ALI Teams – listed below- meet monthly with the whole group meeting at least twice per year)

**Mission:** Applied Learning Institute prepares students of all ages to be highly trained, knowledgeable workers who are equipped with the practical/technical and problem-solving skills necessary in our ever-changing world.

**Background:** ALI was formed in 2006 to enhance the curriculum in northeast Minnesota by providing practical/experiential learning that combines hands-on training and technology. The result will be highly trained, knowledgeable workers who are equipped with the practical/technical and problem-solving skills needed by employers in the region and throughout the world. From this point on, each year thousands of work opportunities will be available in northeast Minnesota. While the region will have 7,500 openings each year due to retirements alone, some jobs have not been created yet.

Phase 1 of ALI, introduced in fall of 2007, offered courses in five areas:

- Industrial Technology
- Construction Trades (carpentry)
- Health Care
- Pre-engineering
- Advanced Automotive

Phase 2 of ALI, scheduled for 2008/2009, will offer courses in two areas in addition to Phase 1 courses:

- Construction Trades (additional areas of concentration)
- Entrepreneurship

ALI is a partnership connecting northeastern Minnesota school districts, colleges of Northeastern Higher Education District (NHED), Iron Range Resources (IRR), Range Association of Municipalities and Schools (RAMS), and Minnesota Center for Engineering and Manufacturing Excellence (MNCEME). ALI is funded through a Minnesota legislative appropriation to NHED, funds from Iron Range Resources, and membership dues from partner institutions.

ALI is divided into four teams geographically. Teams meet monthly to bring forward their initiatives, as well as come together as a whole group at least twice during the year. The teams are:

West Team:

- Itasca Community College
- Deer River High School
- Greenway High School
- Grand Rapids/Bigfork High School
- Northland-Remer High School
- Hill City High School
- Nashwauk-Keewatin High School
- Floodwood High School

East Team:

- Mesabi Range Community & Technical College Virginal/Eveleth
- Vermillion Community College
- Orr High School
- Cook High School
- Ely High School
- Tower High School
- Mt. Iron-Buhl High School
- Mesabi East High School
- Virginia High School
- Eveleth-Gilbert High School
- Cotton High School
- Albrook High School
- Cherry High School

Central Team:

- Hibbing Community College
- Chisholm High School
- Hibbing High School
- Floodwood High School (also on the West Team)

North Team:

- Rainy River Community College
- International Falls High School

**Other ALI benefits:**

Applied Learning Institute Leadership Academy: The new Leadership Academy is a partnership between ALI and the University of Minnesota's College Readiness Consortium. The Academy curriculum is based on the executive education program developed by the National Institute for School Leadership (NISL). Participants strengthen their capacity to: Think strategically, build strong staff teams, share responsibility for leadership, build support among staff and parents, create strong professional development programs, improve the quality of teaching and learning in literacy, mathematics and science, utilize academic standards align instruction and raise student achievement, manage for results. This is a one-year program beginning June 23, 2008. Within the Itasca County Consortium the following districts are participating: Greenway, Grand Rapids, Northland-Remer, Deer River, and Nashwauk-Keewatin. The Director of Applied Learning and College Attainment (DALCA) is also participating.

**Grand Rapids Area Chamber of Commerce  
Workforce Development (WFD) Committee**

(This is a very active group that meets monthly. The work from this group has been recognized at local, state and federal levels. This chamber has been invited and presented at the National Chamber of Commerce in Washington D.C. because of the Chamber's achievements in bringing together strategic partners in business and education. The Grand Rapids Area Chamber of Commerce Work Force Development work is being used as a model throughout the United State.)

Mission Statement 2008: Provide support, coordination and leadership for regional rural Workforce Development.

Vision: Under the direction of the Grand Rapids Area Chamber of Commerce, we will support the Chamber's role as an employer intermediary and act as the linkage between business, industry and education. Through that linkage we will foster strategic partnerships that prepare people to perform successfully in the workplace through quality education, training and skill building that meets the present and future needs of local & regional employers.

**Workforce Development System (WFD) Initiative:**

- Provide coordination and leadership for regional rural WFD System Initiative.
- Develop a strategy based on stakeholders input for implementation of regional rural WFD system initiative.
- Targets of the System Initiative Effort:
  - A. Support and promotion of current WFD efforts including, but not limited to, Project Read, increased use of the MN Job Bank, Creation of Career Pathways including CEO's in the Schools and Emerging Global Leaders programs, Employer Toolkit, and National Work Readiness Credential.
  - B. Continued promotion of emerging and incumbent training and education through the Workforce Exchange for Learning and Development .
  - C. Provide direct business linkage to K-12 area school system.
  - D. Promote and foster public policy changes to assist our area schools in moving toward the outcomes of a regional rural system initiative.

**WFD Ongoing Programs:**

- Award two \$1,000 scholarships in the spring 2008 recognizing four-year and career technical bound students.
  - Recognize individual customer service excellence from area businesses at monthly Chamber luncheons.
- Acknowledge effective workforce development related awards, programs, and events tied to Chamber members.

Workforce Development committee member are from the following organizations:

Action Coach  
Our Gang Staffing  
Grand Rapids Area Chamber of Commerce  
Itasca Community College Class Act  
Edward Jones  
Itasca Habitat for Humanity  
Connor Jasper Middle School  
Consultant for UPM Blandin Paper Mill  
Minnesota Power and SMR Software  
Arrowhead Economic Association (includes Adult Basic Education)  
Wells Fargo  
Northeast Entrepreneur Fund  
Itasca Itasca Community College  
Occupational Development Center (ODC) (sheltered workshop for people with special needs)  
Grand Rapids High School  
Kootasca Community Action Inc. (encompasses two counties: Koochiching and Itasca)  
Superintendent of Grand Rapids School District  
Workforce Development Center  
Rutgers Resort and Conference Center  
Principal from the Grand Rapids Middle School  
Northway Group  
Itasca Community College Continued Learning Center and UPM Blandin Paper Company, Customized Training  
Minnesota Department of Employment and Economic Development (DEED)  
Blandin Foundation, Children First Program  
Northland Minnesota Builders Association  
Itasca Community College Continued Learning Center  
Cleveland Management  
Superintendent, Greenway School District  
Grand Rapids Community Foundation  
Bethel University  
Minute Man Press  
Itasca County Health and Human Services  
Grand Rapids High School Learning Center

## **Itasca Area Schools Collaborative (IASC)**

(IASC meets monthly to collaborate and bring forward their goals.)

Mission: Provide an opportunity for two or more districts, along with other education entities, to most efficiently use their resources for effectively educating all students throughout the region.

The Itasca Area Schools Collaborative (IASC), under a joint powers agreement, was formed in August 2005 to bring new focus to a partnership of area school districts seeking increased educational opportunities for students. As a result of strong existing collaborations among the districts in a number of different areas, the districts analyzed, explored, redefined and expanded its focus to:

- Increased educational opportunities for learners by increasing cooperation and coordination among school districts, other governmental units, and post secondary institutions, and
- Enhance the efficiency of administrative services for elementary and secondary education by exploring the opportunities of combining instruction, curriculum, and administrative functions for multiple school districts, while maintaining independent school district control of individual student attendance sites.

The Itasca Area school districts believe they need to be responsive to their changing environment in order to remain effective. The school districts must manage their individual circumstances and, in doing so, better control their destiny. The member school districts of the Itasca Area Schools Collaborative, together with Itasca Community College, believe this situation encourages them to:

- strengthen present competencies,
- seek new educational opportunities,
- assess present practices and strengthen efficiencies, and
- seek new approaches and arrangements for providing quality education and learning.

The Itasca Area Schools Collaborative will enable member independent school districts to cooperate and partner on services essential to providing quality education services for our students and communities. Our collaborative covers 4,4000 square miles.

### Collaborative Partners

- Deer River ISD 317
- Floodwood ISD 698
- Grand Rapids ISD 318
- Greenway ISD 316
- Hill City ISD 2
- Nashwauk-Keewatin ISD 319

- Northland Community (Remer) ISD 118
- Itasca Community College
- South Koochiching-Rainy River (Northome) – Associate Member

## Appendix B

### **Director of Applied Learning and College Attainment (DALCA)**

This position is the Carl Perkins Coordinator position with added responsibilities. The Itasca County Consortium has partnered with the Blandin Foundation to fund this position. Itasca Community has hired a full time person for this position. The DALCA's office is at Itasca Community College. The purpose of this position is to direct and coordinate the Carl Perkins Grant for Itasca Community College in collaboration with Itasca Area Schools Collaborative (IASC); Develop and implement program for advancing program articulations with area high schools, particularly in areas associated with applied learning; Develop and implement program to educate junior high and senior high students on college costs, financial aid, scholarships, college application processes etc.; Collaborate with regional groups on applied learning initiatives (Chamber of Commerce, educational entities, parents/family organizations, Upward Bound and Talent Search).

Funding from the Blandin Foundation outlines the following responsibilities for the DALCA. They include: Providing educational programming to high school students on college preparation, application, and financial management; Developing intentional articulated programs of study that will guide students from high school to a post-secondary field of study in primarily the applied learning programs (initial targets: technology, science, engineering, mathematics, and health care fields); Assisting high school and college staff in supporting actions that contribute to college success; Collaborating with Talent Search and Upward Bound initiatives in terms of college planning, financial education, targeting under represented and first generation students; Working with regional workforce initiatives to bring additional programming options to high school-college bound students.

### **Blandin Foundation**

(See their website for more information [www.blandinfoundation.org](http://www.blandinfoundation.org))

Mission: To strengthen communities in rural Minnesota, especially the Grand Rapids area.

Vision: Healthy rural communities grounded in strong economies where the burdens and benefits are widely shared.

The Blandin Foundation was established in 1941 by Charles K. Blandin. Mr. Blandin was a newspaper publisher in St. Paul, Minnesota, and had a deep appreciation for the Grand Rapids area, where he owned the Blandin Paper Company. Because of his interest in supporting the Grand Rapids area and other rural communities around Minnesota, Mr. Blandin established a private foundation to carry on his vision. The mission of the Blandin Foundation is to strengthen rural Minnesota communities with special emphasis on the Grand Rapids area. Because of this mission, the Blandin Foundation is not able to support programs or projects in metropolitan areas of Minnesota or to organizations outside the state of Minnesota. The Foundation strives to accomplish our mission of strengthening rural communities in Minnesota through: Leadership development; Public policy and engagement; and Grant making.