

LOCAL APPLICATION COVER SHEET

Name of Eligible LEA/Consortia/College: [Vermilion Community College](#)
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District Type: _____ **District #:** _____

APPLICATION TYPE

(Check One)

Single LEA
 Consortium*
 College

*NAME OF PROJECT CONSORTIUM MEMBER DISTRICTS

District/Agency Name	Type/ Number	Eligibility Amount	Targeted Fund	Total
TOTAL				

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Fiscal Year 2005**

Required Activity:

Activity 1. Integration of academic and technical education

1P1, 1P2 & 2P1 Target 24%, VCC 31.62%; 3P1 Target 86%, VCC 90.2%; 4P1 Target 21.0%, VCC 22.11%; 4P2 Target 16.7%, VCC 22.22%

3 Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)**

Core Indicators

x	1. Academic and Skill Attainment
	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Activity 4. Professional Development

1P1, 1P2 & 2P1 Target 24%, VCC 31.62%; 3P1 Target 86%, VCC 90.2%; 4P1 Target 21.0%, VCC 22.11%; 4P2 Target 16.7%, VCC 22.22%

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Meet the professional development needs of the CTE faculty and Perkins coordinator.</p>	<p>Identify and provide resources for CTE faculty and the Perkins coordinator to attend professional development conferences which relate to their disciplines and professional development requirements and to find new ways to deliver voc-ed.</p> <p>Attend conferences to enhance knowledge of current industry practices. Share best practices and enhance instructional techniques and methodologies.</p>	<p>FY 2005 Outcome Target: CTE faculty will attend professional development conferences and the Perkins coordinator will attend the required conferences. Faculty from all 10 CTE programs will participate in professional development activities that enhance their knowledge of current industry practices within their discipline. Increase 1P1, 1P2, 2P1 from 31.62% to 32% (1.2%)</p> <p>FY 2005 ACTUAL:</p> <p>Faculty from the CTE programs and the Perkins coordinator attend various professional development workshops throughout the year. Perkins funds have been a big boost to the faculty and provided this opportunity so they can adapt in the classroom with they learned at the workshops.</p> <p>1P1, 1P2, 2P1, at 29.87%, remain above the target of 24%.</p>	<p>\$1500</p> <p>\$3905.70</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
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Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)** **Core Indicators**

X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
	4. Nontraditional

Required Activity:

Activity 5. Evaluation of vocational-technical education programs

1P1, 1P2 & 2P1 Target 24%, VCC 31.62%; 3P1 Target 86%, VCC 90.2%; 4P1 Target 21.0%, VCC 22.11%; 4P2 Target 16.7%, VCC 22.22%

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)**

Core Indicators

	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Activity 7. Effectiveness of services and activities

1P1, 1P2 & 2P1 Target 24%, VCC 31.62%; 3P1 Target 86%, VCC 90.2%; 4P1 Target 21.0%, VCC 22.11%; 4P2 Target 16.7%, VCC 22.22%

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Ensure support services are effective in CTE programs.</p>	<p>Evaluate support services that serve CTE programs.</p> <ul style="list-style-type: none"> • College Lab assistants and tutors will be reviewed for effectiveness of services. (Law Enforcement) • Employ Perkins Coordinator • Assess early warning/intervention system. New and returning students will receive information regarding the kind of support services available to them. • Identify and implement tracking software to track academic progress and allow early intervention which will improve retention and graduation rates. 	<p>FY 2005 Outcome Target:</p> <p>All full-time technical program students (100%) will receive comprehensive assessment, counseling, academic advising, and career planning assistance. Advisors for the CTE students will use new software to monitor individual student progress.</p> <p>Increase 1P1, 1P2, 1P3 from 31.62% to 32%.</p> <p>FY 2005 ACTUAL: 1P1, 1P2, and 2P1, at 29.87%, remain above the agreed upon level of 24%. Advisors, counselors, and housing staff meet weekly to discuss individual students that may be at risk both academically and socially.</p>	<p>\$18,040</p> <p>\$17,983.79</p>

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Local Plan for Career and Technical Education
Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)** **Core Indicators**

X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
X	4. Nontraditional

Required Activity:

Activity 8. Broad based community involvement

Objective	Strategy	Measure	<u>Projected Budget</u>
Parents	Share information about technical programs, support services, and Perkins-sponsored activities with parents during campus tours, College Prep Days programs, in brochures and advertisements.	<p>FY 2005 Outcome Target: Provide parents with information on Vermilion’s CTE programs and support services available for their students.</p> <p>FY 2005 ACTUAL: From April through August Vermilion conducts College Prep Days as an orientation for new students and their parents. There are 6 scheduled dates that serve upwards of 450 students and parents.</p>	Local funds
Students	Involve students as members of technical education program advisory committees and other Vermilion committees. Involve Student Senate in some planning and decision making areas and include as member of interviewing committees for screening college personnel. Support active participation of technical students connecting with community agencies and business/industry via students activities, industry visitations, or student organizations. Involve student in the college prep day programs with program information tables.	<p>FY 2005 Outcome Target: Student members are represented on 30% of Program Advisory Boards. Students are invited to participate on hiring committees for the college. 12 students will be involved with monitoring a program table and visit with students and parents during college prep days.</p> <p>FY 2005 ACTUAL: Students who are enrolled in various CTE programs assist during College Prep Days. In addition students do serve on Program Advisory Boards.</p>	Local funds

Teachers	Instructors will assist at college prep days during the spring and summer programs.	<p>FY 2005 Outcome Target: 12 instructors will participate in all college prep day programs throughout the spring and summer.</p> <p>FY 2005 ACTUAL: All program instructors participate with College Prep Day Activities at one time or another throughout the spring and summer programs.</p>	Local Funds
Business & Industry	Business & Industry partners will be members of Technical Program advisory committees.	<p>FY 2005 Outcome Target: 100% of the Technical Advisory committees will have members from Business and Industry.</p> <p>FY 2005 ACTUAL: Business and industry play a very important part in the success of the program and the training and placement of Vermilion students.</p>	Local Funds
Labor	Provide facilities for Labor Organizations as needed.	<p>FY 2005 Outcome Target: Labor organizations will use VCC facilities.</p> <p>FY 2005 ACTUAL:</p>	Local Funds
Special Populations	Involve special population students as members of technical program advisory committees.	<p>FY 2005 Outcome Target: Program advisory committees will make concerted efforts to include students from special populations on their program advisory committees.</p> <p>FY 2005 ACTUAL:</p>	Local Funds

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Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)** **Core Indicators**

X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
	4. Nontraditional

Required Activity:

Activity 9. Special population learner accommodation(s) and support services

1P1, 1P2 & 2P1 Target 24%, **VCC 31.62%**; 3P1 Target 86%, **VCC 90.2%**; 4P1 Target 21.0%, **VCC 22.11%**; 4P2 Target 16.7%, **VCC 22.22%**

Objective	Strategy	Measure	<u>Projected Budget</u>
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<p>Provide access to VCC technical programs including technical and academic support and appropriate accommodations/modifications.</p> <p>Provide support services and accommodations to special population students to increase concentration and completion rates.</p>	<p>Disabilities Services Director participates in high school transition meetings as requested and determines reasonable academic support and accommodations/modifications for students with documented disabilities.</p> <ul style="list-style-type: none"> • Provide a Director in the Academic Resource Center to work with CTE students in tutoring and mentoring, study skills and accommodations. • Provide notetakers for special population learners. • Provide tutorial services to special population learners • Provide proof readers for papers • Provide testing accommodations • Provide special hardware and software 	<p>FY 2005 Outcome Target: Disabilities Services Director participates in 100% of transition meetings as requested and determines reasonable accommodations/modifications for 100% of students with documented disabilities requesting services. Increase overall average gpa of Participant students from 1.46 to 1.55. Economically Dis. Concentrators will increase by 5 (6%). 20 (16.0%) Academically Dis. Participants will become Concentrators. 3 (60%) of the Disabled Concentrator students will complete their programs. 15 (28.8%) Nontrad. Participant students will become Concentrators. Increase 2P1 for students with disabilities from 33% to 35%, an increase of 6%. Increase disability students' s gpa from 2.08 to 2.12</p> <p>FY 2005 ACTUAL: The Disability Serices Director meets with all new entering students who are interested in accommodations while at the college. The students are advised as to the proper documentation they need to provide. Students, who meet the qualifications and want the accommodations, meet with the Director each semester to set up the accommodations. The projected targets listed above were difficult to measure. More importantly has been the increased activity in the Academic Resource Center. Tutors are scheduled from 8-3 daily. Contact hours increased from 261 in the fall of 2003 to 954 fall of 2004.</p>	<p>\$10,000</p> <p>\$7007.58</p>
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Fiscal Year 2005**

**3 Appropriate Core
Indicator(s)** **Core Indicators**

X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Activity 10. Full participation of special population learners

1P1, 1P2 & 2P1 Target 24%, **VCC 31.62%**; 3P1 Target 86%, **VCC 90.2%**; 4P1 Target 21.0%, **VCC 22.11%**; 4P2 Target 16.7%, **VCC 22.22%**

Objective	Strategy	Measure	<u>Projected Budget</u>
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<p>Support participation of special population learners.</p>	<p>Disability Services Director develops an individual education plan for identified students with disabilities requesting services.</p> <ul style="list-style-type: none"> • Identify, through BRIO database, special population students and students who are experiencing academic difficulty in their respective programs. • Provide notetakers for special population learners. • Provide tutorial services to special population learners • Provide proof readers for papers • Provide testing accommodations • Provide special hardware and software 	<p>FY 2005 Outcome Target:</p> <p>Increase average gpa of Academically Disadvantaged Students from 2.21 to 2.25. Maintain average gpa for Economically Disadvantaged Students at 2.63. CLA will receive an 80% overall satisfaction rating on the Annual CLA Evaluation by students.</p> <p>Increase 2P1 for students with disabilities from 33% to 35%, an increase of 6%. Increase disability student's gpa from 2.33 to 2.37.</p> <p>FY 2005 ACTUAL: The Disability Services Director meets with all new entering students who are interested in accommodations while at the college. The students are advised as to the proper documentation they need to provide. Students, who meet the qualifications and want the accommodations, meet with the Director each semester to set up the accommodations. The projected targets listed above were difficult to measure. More importantly has been the increased activity in the Academic Resource Center. Tutors are scheduled from 8-3 daily. Contact hours increased from 261 in the fall of 2003 to 954 fall of 2004.</p> <p>A collaborative effort has been formed with agencies and colleges across the northeast service area to assist students with disabilities. Northern Bridge is the name of this group of professionals.</p>	<p>0</p> <p>\$698.76</p>
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**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Fiscal Year 2005**

3 Appropriate Core Indicator(s)

Core Indicators

X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
X	4. Nontraditional

Required Activity:

Activity 11. Preparation for nontraditional training and employment

1P1, 1P2 & 2P1 Target 24%, **VCC 31.62%**; 3P1 Target 86%, **VCC 90.2%**; 4P1 Target 21.0%, **VCC 22.11%**; 4P2 Target 16.7%, **VCC 22.22%**

Objective	Strategy	Measure	Projected Budget
<p>Increase awareness and enrollment in non-traditional career and technical programs.</p> <p>Provide access and support to all programs for non-traditional students.</p>	<p>Collaborate with area human service agencies, School to Work, Tech Prep Partnerships, area workforce centers, GED programs and school districts to distribute marketing material and assist in the awareness of nontraditional careers.</p> <ul style="list-style-type: none"> Update marketing strategies and recruitment material for non-traditional career and technical programs. <p>Utilize the non-traditional careers brochure and distribute through mailings, career fairs, and to high school counselors.</p> <p>Provide staffing to support students in non-traditional programs.</p>	<p>FY 2005 Outcome Target:</p> <p>Increase non-traditional participant enrollment by 5 students from 53 to 58, a 9.4% increase.</p> <p>Provide support services to 100% of students enrolled in non-traditional programs. Increase 4P1 from 22.11% to 23%, an increase of 4%. Increase 4P2 from 22.22% to 23%, and increase of 3.46%.</p> <p>FY 2005 ACTUAL: 4P1 dropped to 20.68 which is just below the agreed upon level of 21%. 4P2 at 18% remained above the agreed upon level of 16.7%.</p>	<p>\$0</p> <p>\$0</p>

Collaboration Required Activity 12 – Overview

Minnesota's Unified State Plan for Vocational Technical Education places high emphasis on collaboration to accomplish this goal. While it is understood that separate funding streams require separate record keeping to maintain fiscal integrity, it is also understood that collaborative efforts expand on the support base and increase the likelihood that programs with similar goals can be successful in their efforts to effect change.

It is a required activity for Local Plan approval that at least 10% of funds (not including targeted funds) be reserved for collaboration. While the state does not wish to define who the appropriate partners are for a collaborative effort, it is likely that local School-To-Work partnerships, neighboring Perkins recipients and Workforce Development Centers would be offering programs and services designed to address local and regional workforce development.

An appropriate proposal under Required Activity 12 would involve joint planning by the collaborating partners and identification of common goals and strategies. A Collaborative budget surrounding activities for Required Activity 12 would also be a reasonable expectation even though each Perkins recipient must identify and account for its own expenditures made toward these common activities.

To be considered for approval, the following must be included within Required Activity 12:

- the names of the collaborating partner organizations,
- a description of the process used to develop collaborative goals and strategies,
- FY 2005 outcome targets, and
- the budget for the Perkins recipient. While not required a common budget for all collaborators identifying source or funds would be helpful.

COLLABORATION (definition) A mutually beneficial and well-defined relationship entered into by two or more organizations to achieve common goals. The relationship includes a commitment to a definition of mutual relationships and goals; a jointly developed structure and shared responsibility; mutual authority and accountability for success; and sharing of resources and rewards.

(Note: a minimum of 10% of total eligible funds (not including Targeted Funds) must be budgeted for this activity. This activity must be planned for with broad community input via STW or other similar partnership.) Eligible recipients must maintain control of the Perkins funds.

<p>Significantly expand the number of articulation agreements in place with secondary and four-year institutions.</p>	<ul style="list-style-type: none"> • Provide release time for high school staff to allow participating in discipline meetings for creation of articulation agreements. • Invite to Vermilion area high school counselors and principals to discuss articulation opportunities. • Support the 'Learn to Care' website. <ul style="list-style-type: none"> ○ All members of the Tech Prep consortium will contribute \$500 towards this effort. <p>Support an Articulation Coordinator to work with area high schools.</p>	<p>FY 2005 Outcome Target: Develop and strengthen articulation agreements with senior institutions and area high schools.</p> <p>Establish articulation agreements with 2 additional universities. (20%)</p> <p>FY 2005 ACTUAL: The Wilderness Management program coordinator visited the University of Utah to strengthen the agreement Vermilion has with them. The Parks and Recreation Instructor has been visiting colleges to add and strengthen agreements.</p>	<p>\$8360</p> <p>\$7193.50</p>
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<p>Develop nursing programs to be offered on Vermilion's campus, in collaboration with Mesabi Range and Hibbing Colleges.</p>	<p>Continue working on the development of these programs and offer them on Vermilion's campus.</p> <p>Continue to contract with Mesabi Range Community and Technical College for LPN coursework. Shared cost with Mesabi to deliver program.</p> <p>Agreement with Hibbing College to deliver RN coursework.</p>	<p>FY 2005 Outcome Target: Two new program offerings in Nursing established during the 2003-2004 academic year.</p> <p>Maintain the enrollment pool of 13 students in the LPN program.</p> <p>Maintain the enrollment pool of 10 students in the RN program.</p> <p>FY 2005 ACTUAL: The nursing programs offered with Mesabi Range and Hibbing was a very successful venture. They are completed with no plans to continue with another cohort at this time.</p>	
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<p>To ensure that VCC prospective and active technical education students are knowledgeable of program admission requirements and their status for program admission. In addition, new students will complete an assessment in English, reading, and math before registration. All needed pre-technical courses will be completed prior to starting program courses.</p>	<p>Operate a comprehensive tracking and communication system that provides all prospective and active technical education students with needed information regarding their status for technical program admission.</p> <p>Share information about technical programs, support services, and Perkins-sponsored activities with parents during campus tours, College Prep Days programs, in brochures and advertisements.</p>	<p>3000 prospective and active students (100%) will be recipients of up-to-date information concerning their program admission status.</p> <p>Increase 1P1 from 31.62% to 32%.</p> <p>Increase new entering freshman CTE counts by 5%.</p> <p>FY 2005 ACTUAL: 1P1 remains above the agreed upon level of 24%. Enrollment for new entering freshman increased by 5% from fall 2004 to fall 2005. College Preparation days were successful. Students meet with faculty and staff, are assessed for college-readiness, and registered for fall semester courses. Students receive an academic plan for their CTE program.</p>	<p>\$2500</p> <p>\$2500</p>
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Describe how your collected data was used to drive the objectives/strategies/measures for this indicator:

- The names of the collaborating partner organizations,
- MN Department of Natural Resources
- Ely, Tower, Babbitt High Schools
- University of Minnesota-Crookston
- University of Wisconsin-Stevens Point
- Northland College, Ashland Wis.
- Bemidji State University
- Hibbing Community and Technical College
- Mesabi Range Community and Technical College
- United States Forest Service
- St. Cloud State University
- Minnesota Workforce Centers
- College of St. Scholastica
- Moorhead State University
- University of Idaho, Moscow
- University of Minnesota-Duluth
- University of Wisconsin-Superior
- Miscellaneous MN and WI high schools

Description of the process used to develop collaborative goals and strategies:

- **Project Wet/Wild:** This educational project for high school science instructors started from discussions with Vermilion's Water Resource coordinator and one of his program advisors, who work for the DNR. This individual is in charge of this educational program and offered to bring the program to VCC. The DNR provides the staffing for instruction and the educational materials; high school instructors pay for some of the expense, and Perkins pays a portion.
- **Learn to Care website:** this is a collaborative effort with area colleges throughout NE MN, area high schools and businesses. Contributing members agree to a minimum of \$500/yr. to support the website.
- **Workforce Center Job Fair:** Vermilion participated in the Workforce sponsored Job Fair that increased awareness of career and technical programs which led to increased enrollment.

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Fiscal Year 2005**

Permissible Activities:

3 Appropriate Core Indicator(s)

Core Indicators

x	1. Academic and Skill Attainment
x	2. Completion
x	3. Placement and Retention
	4. Nontraditional

Goals: 1P1, 1P2 & 2P1 Target 24%, VCC 31.62%; 3P1 Target 86%, VCC 90.2%; 4P1 Target 21.0%, VCC 22.11%; 4P2 Target 16.7%, VCC 22.22%

<ul style="list-style-type: none"> <input type="checkbox"/> 13. Career guidance and academic counseling <input type="checkbox"/> 14. Work-based learning <input type="checkbox"/> 15. Provide programs for special populations <input type="checkbox"/> 16. Education and business partnerships <input type="checkbox"/> 17. Assist Vocational and technical student organizations x 18. Mentoring and support services x 19. Upgrading and adapting equipment 	<ul style="list-style-type: none"> <input type="checkbox"/> 20. Teacher preparation x 21. New program development <input type="checkbox"/> 22. Family and Consumer Sciences programs <input type="checkbox"/> 23. Vocational-technical education programs for adults and dropouts to complete their education <input type="checkbox"/> 24. Placement activities ↑ 25. Other activities consistent with the purpose of this law
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Objective	Strategy	Measure	<u>Project ed Budget</u>
<p>18. Offer stipends to tax consultants through the Business Departments Free Tax Service to Ely residents.</p> <p>Utilize CLA's in the NRT and LE Skills program to assist with instruction and student advancement.</p>	<p>Stipends for designees will be used to assist students and community members with their tax questions and paperwork.</p> <p>Hire a CLA for the Law Enforcement Skills program.</p>	<p>FY 2005 Outcome Target: Increase assistance to students and community members from 100 to 110 (10%)</p> <p>FY 2005 ACTUAL: Students meet and assist many community members with their taxes each year. Assistance has grown from 15 tax returns e-filed in tax year 2001 to 107 tax returns filed in tax year 2004.</p> <p>The law enforcement program hired a CLA to assist the Skills program.</p>	<p>\$1100</p> <p>\$3900</p> <p>\$10,197.02</p>
<p>19. Upgrade and adapt equipment for programs as needed.</p>	<p>Staff need to identify special equipment needs for their programs.</p>	<p>FY 2005 Outcome Target:</p> <p>FY 2005 ACTUAL:</p>	<p>\$13137</p> <p>\$11,956.62</p>

21. Program development and enhancement.	Explore new programs and/or enhancements to existing programs.	FY 2005 Outcome Target: FY 2005 ACTUAL: Funds were used to assist the start up of the new Taxidermy Program now offered at Vermilion. Another new program that just started is the Professional Forest Harvester program.	\$3000 \$3500. 00
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**MnSCU/CFL CARL D. PERKINS LOCAL APPLICATION
BUDGET**

**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005**

DIRECTIONS & REMINDERS

- / **Cost of all Perkins funded personnel must be split out between the designated activities (indicators 1 to 25) that your local application addresses. Keep in mind that only the first 12 indicators address the required activities that you must conduct.**

- / **Federal Carl D. Perkins cannot be used to supplant funds from other sources.**

- / **The Carl D. Perkins Education Act of 1998 requires that Personnel Activity Reports (PAR) to be filled out on all personnel funded by these federal dollars. PARs do not need to be sent to MnSCU/CFL, but do need to be kept and monitored at the local level.**

- / **Each eligible sub-recipient receiving funds under this Act shall not use more than five (5) percent of the funds for administrative costs associated with the administration of this law.**

- / **Identify in A. that amount of total Perkins resources that were used in collaboration efforts with Workforce Centers. Identify in B. the estimate of other expenditures/in-kind contributions from your district/college toward workforce center activities.**

PERKINS BUDGET SUMMARY FOR FY 2005		
	PROJECTED	ACTUAL
Required activities budget: (Activities 1-11)	\$34,340	\$33,663.97
Activity #12 budget: (minimum of 10% of non-targeted dollars must be budgeted for #12)	\$14,860	\$11,974.63
TOTAL:	\$49,200	\$45,638.60
Permissible activities budget:	\$21,137	\$25,653.64
Administrative budget:	\$500	\$501.08
TOTAL FY 2004 Perkins BUDGET:	\$70,837	\$71,793.32

A. Total Perkins resources used in Workforce Center Collaboration
\$ 500

B. Estimate of other expenditures/in-kind contributions from your district/college toward Workforce Center activities: \$ 1000
 Total Workforce Center Collaboration and expenditures/in-kind contributions (A. + B.)
 \$ 1500

MnSCU/CFL
CARL D. PERKINS LOCAL APPLICATION
BUDGET
 SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

REQUIRED ACTIVITIES

ACTIVITY	REQUIRED USES OF FUNDS	BUDGET FY '04	
		PROJECTED	ACTUAL
1	Integration of academic and technical education	\$0	0
2	Experience in and understanding of all aspects of the industry	\$0	0
3	Technology in vocational-technical education	\$0	0
4	Professional Development	\$1500	3905.70
5	Evaluation of vocational-technical education programs	\$ 800	0
6	Continuous program improvement for vocational-technical education programs	\$4000	4068.14
7	Effectiveness of services and activities	\$18,040	17,983.79
8	Broad-based community involvement i.e. parents, students, teachers, business/industry. Labor, special populations	\$0	0
9	Special population learner accommodation(s) and support services	\$10,000	7007.58
10	Full participation of special population learners	\$0	698.76
11	Preparation for nontraditional training and employment	\$0	0
12	COLLABORATION: (NOTE: A minimum of 10% of eligible funds must be budgeted for this indicator. This indicator must be planned for with broad community input)	\$14,860	11,974.63

TOTAL BUDGET FOR REQUIRED ACTIVITIES: \$49,200 \$ 45,638.60

**NOTE: 1. Budget changes must be pre-approved by MnSCU if they change by \$10,000.00 or more between any given required or permissible activity.
 2. Budget changes must be pre-approved by CFL if they change 10% or more from one activity to another.**

MnSCU/CFL
CARL D. PERKINS LOCAL APPLICATION
BUDGET
 SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

PERMISSIBLE ACTIVITIES

ACTIVITY	PERMISSIBLE USES OF FUNDS	BUDGET FY'04	
		PROJECTED	ACTUAL
13	Career guidance and academic counseling (for students participating in vocational-technical programs)		
14	Provide work-related experience i.e. internships, cooperative education, school-based enterprises etc.		
15	Provide programs for special populations		
16	Local education and business partnerships		
17	Assist vocational and technical student organizations		
18	Mentoring and support services	\$5000	10,197.02
19	Upgrading and adapting equipment	\$13,137	11,956.62
20	Teacher preparation		
21	Improving or developing new vocational-technical education courses	\$3000	3500
22	family and consumer sciences programs		
23	Vocational education programs for adults and dropouts to complete their education		
24	Placement activities		
25	Other activities consistent with the purpose of this law		

TOTAL BUDGET FOR PERMISSIBLE ACTIVITIES: \$21,637 25,653.64

NOTE:

- 1. Budget changes must be pre-approved by MnSCU if they change by \$10,000.00 or more between any given required or permissible activity.**
- 2. Budget changes must be pre-approved by CFL if they change 10% or more from one activity to another.**