

LOCAL APPLICATION COVER SHEET

Name of Eligible LEA/Consortia/College: **Mesabi Range**
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District Type: **District #:**

APPLICATION TYPE

(Check One)

___ Single LEA ___ Consortium* __x__ College

*NAME OF PROJECT CONSORTIUM MEMBER DISTRICTS				
District/Agency Name	Type/ Number	Eligibility Amount	Targeted Fund	Total

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 1. Integration of academic and technical education
1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
x	1. Academic and Skill Attainment
x	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Integrate general education outcomes into career and technical education curricula.</p>	<p>Program Advisory Boards will recommend the integration of general education content into curricula for Career and Technical Education (CTE) programs. CTE Faculty will meet with general education faculty to determine the general education outcomes of the recommended coursework.</p> <ul style="list-style-type: none"> □ Classroom instructional materials will be purchased to enhance Job Search Strategies general education classes. 	<p>FY 2005 Outcome Target: 10 of 13 (77%)</p> <p>CTE programs will review programming with their respective Program Advisory Boards and recommend general education outcomes to be integrated into the program curricula. 84.4% of participants (92 of 109) will pass the general education requirements of their programs. 75.23% (82 of 109 students) of participants will become concentrators.</p> <p>FY 2005 Outcomes:</p> <p>8 out of 13 programs met with their advisory Boards</p> <p>151 concentrators passed General Education requirements</p> <p>FY 05 324 students were classified as concentrators</p>	<p>\$500.00</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 2. Experience in and understanding of all aspects of the industry

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
x	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	Projected Budget
<p>Develop internships, job shadowing or work experiences in CTE programs to enhance understanding of all aspects of an industry.</p> <p>Increase secondary student exposure to, and participation in, career and technical education programs.</p>	<ul style="list-style-type: none"> ❑ CTE faculty will arrange internships, job shadowing, or work experiences with businesses and/or agencies ❑ Students will visit various companies and tour facilities. ❑ Electrical Industrial Automated Controls program students will participate in the national Instrumentation Society of America competition. ❑ Provide a Skills Fair competition for eleventh and twelfth grade students from 12 area high schools. ❑ Host a “Student Shadow” day with area high schools where high school students are paired with CTE students attending classes and laboratories. 	<p>FY 2005 Outcome Target: 13.74% of CTE Concentrators (50 students) will participate in a job shadowing, mentoring or work experience. 100 students from area 12 high schools will attend the Skills Fair competition. 75% (75) of secondary students participating in the Skills Fair competition will rate the Skills Fair competition as <i>Very Satisfied</i> on a satisfaction survey. 15.11% of Concentrators (55) will be paired with a high school student for the Student Shadow day.</p> <p>FY 05- 105 students participated in Job Shadowing experiences</p> <p>FY 05 150 students in 10-12 participated in Skills Fair</p> <p>85 % of students rated the skills fair as very satisfied</p> <p>FY 05 MR paired 60 students with Technical students for a student shadow day</p>	<p>\$1,500.00</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education**

Five Year Plan 1999-2004

Required Activity:

Goal 3. Technology in vocational-technical education
1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
x	1. Academic and Skill Attainment
x	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Promote technology in vocational technical education through the development of on-line course offerings, on-line services, and valid technical instruction.</p>	<ul style="list-style-type: none"> ❑ Increase the number of on-line course offerings for general education program requirements. Assist in the hire of a trainer for on-line course development ❑ Revise Accuplacer student demographic questions for an accurate “snapshot” of incoming freshman. ❑ Increase the use of the BRIO database in student services for assessment of student retention and academic performance 	<p>FY 2005 Outcome Target: On-line course offerings will increase by 3 classes (50%) and student enrollment in on-line coursework will increase by 30% or 27 students from 91 students in FY 03 to 118 in FY 04. Program completers will increase 9.53% (20 students) from 210 students to 230 students.</p> <p>FY 05 MR offered 26 on-line classes FY 05 MR had over 250 students registered for on-line classes</p> <p>FY 05 MR had 151 completers</p>	<p>\$2600.00</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Appropriate Core Indicator(s)

Core Indicators

x	1. Academic and Skill Attainment
x	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 4. Professional Development

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Objective	Strategy	Measure	<u>Projected Budget</u>
Assist in the professional development of technical program faculty and staff.	<ul style="list-style-type: none"> ❑ Provide assistance to technical program faculty to achieve or renew certifications. ❑ Student services staff will attend training, conferences and workshops to increase departmental effectiveness and program retention. 	<p>FY 2005 Outcome Target: 3 of 22 (13.64%) CTE faculty members will renew or update their certifications. Academic, skill attainment, and completion will increase .25% from 36.58% to 36.83%</p> <p>FY 05 6 faculty renewed industry certifications</p> <p>FY 05 MR Academic Skill Attainment was at 31.66</p>	\$2500.00

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 5. Evaluation of vocational-technical education Programs

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<ul style="list-style-type: none"> ❑ Evaluate career and technical programs through the NCA Program Review process to ensure effectiveness of programming. ❑ Implement Program Quality Improvement process 	<ul style="list-style-type: none"> ❑ Career and technical programs will summarize how their programming efforts meet current industry standards. ❑ Career and technical education students will evaluate satisfaction of programs through a student satisfaction survey. ❑ Career and technical program faculty will prepare an NCA Review document that reflects program success and achievements. ❑ A Program Quality Improvement Team will be organized to analyze data and recommend strategies to improve Perkins programming. 	<p>FY 2005 Outcome Target: 13 of 13 (100%) of technical programs will report how their programs meet current industry standards. 61.53% (8 of 13) technical programs will receive a rating of <i>Satisfied</i> on a student satisfaction survey conducted in March, 2005. Academic, Skill Attainment, and Completion will increase .25% from 36.58% to 36.83%. Maintain 91.1% graduate placement rate.</p> <p>FY 05 13 of 13 programs were rated through a student survey as receiving a satisfied rating.</p> <p>FY 05 MR placement for FY 04 was 93.84 FY 05 MR employment rate was 88.7 for FY 04</p> <p>FY 05 completion rate 31.66%</p>	<p>\$0</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

X Appropriate Core Indicator(s) Core Indicators

X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 6. Continuous program improvement for vocational technical education programs

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Objective	Strategy	Measure	<u>Projected Budget</u>
Implement a continuous improvement plan for career and technical programs through the Program Quality Improvement process.	<ul style="list-style-type: none"> ❑ Evaluate strengths and weaknesses of current programming, systems and instructional practices and develop a plan for improving career and technical programs. ❑ Identify the needs of internal and external customers with Program Advisory Committees and make recommendations for program improvement. 	<p>FY 2005 Outcome Target: 85% of Completers (179 of 210) will be placed in full time employment related to their field. 92.3% (12 of 13 programs) will meet with Program Advisory Committees to develop and implement a PQI plan of that addresses the customer needs of the CTE programs.</p> <p>FY 05 151/477 or 31.66% completion rate 04 Employment rate was 88.7</p>	\$1999.61

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 7. Effectiveness of services and activities
1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Conduct an evaluation of Student Services, College Lab Assistants, Financial Aid, and Registration to determine effectiveness of services.</p>	<ul style="list-style-type: none"> ❑ Student Services, Financial Aid, and Registration personnel will conduct an NCA Assessment through the use of satisfaction surveys and quantitative data. ❑ A Program Quality Initiative assessment will be conducted on the College Lab Assistants to measure effectiveness in the classrooms and laboratories. Programs completion rates for programs that are assisted by a CLA will be assessed. 	<p>FY 2005 Outcome Target: 100% of college Student Services (7) will conduct a student satisfaction survey to ascertain satisfaction levels of their respective service. A sample of 300 students will be surveyed and 150 (50%) will respond as receiving <i>Satisfactory</i> support services or better. The results of the annual evaluation of the College Lab Assistants will indicate a 2% increase in the rating of <i>Excellent</i> from FY 02 results of 77% to 79% for FY 04. Academic attainment will be measured by an increase of overall GPA average of .15% for students who are in programs supported by a College Lab Assistant.</p> <p>FY 05 200 students were surveyed on Student Services- 7 of 7 Services received satisfactory or better within 80 % of survey's</p> <p>FY 05 Students enrolled in programs with CLA'S rated their CLA performance as being very satisfied to satisfied in 95 percent of returned survey's</p>	<p>\$0</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 8. Broad based community involvement

1p1-, 31.6 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p align="center">Parents</p> <p>Keep parents informed of post-secondary career and technical programs at Mesabi Range</p>	<ul style="list-style-type: none"> ❑ Invite parents to attend Open House and Career Forums held at Mesabi Range’s technical campus. ❑ Inform parents of Tech Prep initiatives through Open House information session and literature. 	<p>FY 2005 Outcome Target: 40 parents will visit the technical campus when the Career Forums and Open House take place. Baseline data will be established.</p> <p>FY 05 MR had over 50 pairs of parents attend various events in the fiscal year</p>	
<p align="center">Students</p> <p>Increase secondary students’ awareness of and exposure to post secondary career and technical programs at Mesabi Range.</p>	<ul style="list-style-type: none"> ❑ Assist high schools with transportation and associated costs for students to visit career and technical programs at Mesabi Range’s technical campus (see Indicator 12) ❑ Host a Student Shadow Day ❑ Purchase incidental recruitment materials for give-away. 	<p>FY 2005 Outcome Target: 100 hundred high school students will visit the technical campus for Student Shadow day. Baseline data will be established for this new initiative.</p> <p>FY 05 MR had 60 students attend Student Shadow day</p> <p>FY 05 MR had over 100 students partner with technical students for ‘shadow day’ experience</p>	\$500
<p align="center">Teachers</p> <p>Increase awareness of Tech Prep initiatives.</p>	<p>Host a disability Awareness Dinner with secondary industrial instructors, counselors, and administrators (Collaboration—Activity 12)</p>	<p>FY 2005 Outcome Target: A Tech Prep Presentation Dinner will attract 25 secondary representatives.</p> <p>FY 05 MR hosted two meetings with over 70 attendee’s ranging from k-12, post sec, and comm.. services</p>	

<p>Business & Industry Continue business and industry representation on CTE program advisory boards</p>	<p>CTE Program Advisory Boards will meet at least once in FY 05 with a representative from business and industry in attendance.</p>	<p>FY 2005 Outcome Target: 10 or 13 Program Advisory Boards will meet in FY 05</p> <p>FY 05 8/13 programs met with advisory boards.</p>	
<p>Labor Continue labor representation on CTE program advisory boards</p>	<p>CTE Program Advisory Boards will meet at least once in FY 05 with a representative from labor in attendance.</p>	<p>FY 2005 Outcome Target: Program participants will increase in the technical campus by 11 students from 15.96% to 17.56%</p> <p>FY 05 participants were at 79</p>	
<p>Special Populations Recruit special populations for enrollment through concerted collaborative efforts with the Workforce Center and area human service agencies.</p>	<ul style="list-style-type: none"> ❑ Set up information sessions and literature displays with the Workforce Center highlighting CTE programs at Mesabi Range College. ❑ Cooperatively develop a referral system with human service agencies to guide special population constituents to explore CTE programs at Mesabi Range. 	<p>FY 2005 Outcome Target Economic Disadvantaged 1P1 will be maintained at 37.9%.</p> <p>FY 05 Economically Disadvantaged was at 51.38% (total 279 / 543)</p>	

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 9. Special population learner accommodation(s) and support services

1p1-31.6, 2p1-, 31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
X	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Provide support services and accommodations to special population students to increase concentration and completion rates.</p>	<ul style="list-style-type: none"> ❑ Employ tutors and Note takers for academically disadvantaged students . ❑ Assist Disability Services in providing accommodations for students with disabilities. ❑ Provide College Seminar class to incoming special population freshman. ❑ Provide intervention services to high-risk special population students ❑ Employ Counselor at .25 FTE 	<p>FY 2005 Outcome Target: Economic Disadvantaged 1P1 will be maintained at 37.9%. Academically Disadvantaged 1P1 will increase from 6.5% to 10% (increase of 58%).Student with Disabilities 1P1 will increase from 17.4 % to 20% (15% increase). Increase 4P2 from 11.6% to 14.0 an increase of 21%.</p> <p>FY 05 Econ Dis. At 51.38% FY 05 Econ Dis completion 43% increase from 37.9% FY 05 completion for students with Disabilities was at 30.03% FY 05 4p2 14.97 an increase of .97</p>	<p>\$51,705.39</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 10. Full participation of special population learners
1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
X	3. Placement and Retention
X	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
<p>Increase the completion rates for special populations</p>	<ul style="list-style-type: none"> ❑ Employ College Lab Assistants to provide students with academic and technical laboratory assistance. ❑ Identify, through the BRIO database, special population students and students who are experiencing academic difficulty in their respective programs. 	<p>FY 2005 Outcome Target: Increase overall Grade Point Average of students from 2.14 to 2.20 (increase of 3.7 %). Increase GPA of Academically Disadvantaged students from 2.61 to 2.65(increase of 1.5%); and maintain Average GPA of 2.98 for Single Parents. The College Lab Assistants will receive an 79% overall satisfaction rating on the Annual CLA Evaluation by students.</p> <p>FY 05 GPA for Perkins elg. 2.86 and increase of .72 percentage points</p> <p>FY 05 GPA for Econ. Disadvantaged 2.79and increase of .14</p> <p>FY 05 Students enrolled in programs with CLA’S rated their CLA performance as being very satisfied to satisfied in 95 percent of returned survey’s</p>	<p>\$73532.00</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Appropriate Core Indicator(s)

Core Indicators

X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
X	4. Nontraditional

Required Activity:

Goal 11. Preparation for nontraditional training and Employment

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Objective	Strategy	Measure	<u>Projected Budget</u>
Increase the knowledge and awareness of nontraditional careers at MRCTC.	<ul style="list-style-type: none"> ❑ Develop nontraditional careers web page and post to college web site. ❑ Develop nontraditional career recruitment stand and update recruiting materials. ❑ Present information about nontraditional careers to secondary students at four high schools ❑ Host information session on nontraditional careers at 9th Grade Career Forum. ❑ Attend conference on nontraditional training and employment 	<p>FY 2005 Outcome Target: Increase 4P1 from 20.4 % to 21% (an increase of 2.9%). Increase the nursing program 4P1 from 19.5% to 21% (an increase of 7.7%)Record the number of entrances into the Nontraditional Career web page to establish benchmark data.</p> <p>FY 05 4p1 18.89</p> <p>Data not collected for nontraditional web page</p>	\$1,100.00

Collaboration Required Activity 12 – Overview

Minnesota's Unified State Plan for Vocational Technical Education places high emphasis on collaboration to accomplish this goal. While it is understood that separate funding streams require separate record keeping to maintain fiscal integrity, it is also understood that collaborative efforts expand on the support base and increase the likelihood that programs with similar goals can be successful in their efforts to effect change.

It is a required activity for Local Plan approval that at least 10% of funds (not including targeted funds) be reserved for collaboration. While the state does not wish to define who the appropriate partners are for a collaborative effort, it is likely that local School-To-Work partnerships, neighboring Perkins recipients and Workforce Development Centers would be offering programs and services designed to address local and regional workforce development.

An appropriate proposal under Required Activity 12 would involve joint planning by the collaborating partners and identification of common goals and strategies. A Collaborative budget surrounding activities for Required Activity 12 would also be a reasonable expectation even though each Perkins recipient must identify and account for its own expenditures made toward these common activities.

To be considered for approval, the following must be included within Required Activity 12:

- ◆ the names of the collaborating partner organizations,
- ◆ a description of the process used to develop collaborative goals and strategies,
- ◆ FY 2004 outcome targets, and
- ◆ the budget for the Perkins recipient. While not required a common budget for all collaborators identifying source or funds would be helpful.

COLLABORATION (definition) A mutually beneficial and well-defined relationship entered into by two or more organizations to achieve common goals. The relationship includes a commitment to a definition of mutual relationships and goals; a jointly developed structure and shared responsibility; mutual authority and accountability for success; and sharing of resources and rewards. *(Note: a minimum of 10% of total eligible funds (not including Targeted Funds) must be budgeted for this activity. This activity must be planned for with broad community input via STW or other similar partnership.) Eligible recipients must maintain control of the Perkins funds.*

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Required Activity:

Goal 12. Collaboration

1p1-31.6, 2p1-31.6, 4p1-18.89, 4p2-14.97

Appropriate Core Indicator(s)	Core Indicators
X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u> (Minimum 10%)
<ul style="list-style-type: none"> ❑ To provide training and education opportunities for dislocated worker and disability populations. ❑ Increase Tech Prep initiatives between MRCTC and area high schools. ❑ Increase awareness of career and technical programs at MRCTC. ❑ Provide support to the Northeast STW/TP Partnership. 	<ul style="list-style-type: none"> ❑ To assist the Workforce Center in the employment of a Community Outreach Worker to offer services on training and development to dislocated workers. ❑ Provide assistance to the development and implementation of an Occupational Skills Program. ❑ Continue to develop and maintain Tech Prep Articulation Agreements. ❑ Host Open House for secondary students and general public and host Skills Fair Competition for secondary students. MRCTC will pay for associated travel costs to events. ❑ Maintain active representation on the Northeast STW/TP Partnership and participate in organizational initiatives. ❑ Maintenance and update of regional website (Learntocare.org) 	<p>FY 2005 Outcome Target: Increase the number of economically disadvantaged students by 2.6% (9 students from 336 to 345). Students Economic Disadvantaged 1P1 will be maintained at 37.9%. Develop two new Tech Prep Articulation agreements</p> <p>FY 05 Economically Disadvantaged students increased from 37.9 to 51.38 %</p> <p>FY 05 Two new Tech Prep Agreements with Floodwood High School. Total of 7 credits (Welding)</p>	<p>\$16000.00</p>

Describe how your collected data was used to drive the objectives/strategies/measures for this indicator:

- ◆ The names of the collaborating partner organizations,
- ◆ A description of the process used to develop collaborative goals and strategies,
- ◆ FY 2005 outcome targets, and
- ◆ The budget for the Perkins recipient. While not required a common budget for all collaborators identifying source or funds would be helpful.

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2004**

Permissible Activities:

Appropriate Core Indicator(s)

Core Indicators

X	1. Academic and Skill Attainment
X	2. Completion
	3. Placement and Retention
	4. Nontraditional

Goals:

<ul style="list-style-type: none"> ❑ 13. Career guidance and academic counseling ❑ 14. Work-based learning ❑ 15. Provide programs for special populations ❑ 16. Education and business partnerships ❑ 17. Assist Vocational and technical student organizations ❑ 18. Mentoring and support services ❑ 19. Upgrading and adapting equipment 	<ul style="list-style-type: none"> ❑ 20. Teacher preparation ❑ 21. New program development ❑ 22. Family and Consumer Sciences programs ❑ 23. Vocational-technical education programs for adults and dropouts to complete their education ❑ 24. Placement activities ❑ 25. Other activities consistent with the purpose of this law
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Objective	Strategy	Measure	<u>Projected Budget</u>
19. Update and upgrade program equipment for CTE programs	Investigate equipment options to insure quality laboratory instruction through the use equipment that meets current industry standards and provides up-to-date safety assurances.	FY 2005 Outcome Target: Maintain 1P1 at 36.6 % and maintain 3P1 at 91.1. FY 05 1P1 31.66 FY 05 3P1 93.84	\$3717.00

MnSCU/CFL CARL D. PERKINS LOCAL APPLICATION BUDGET

SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES JULY 1, 2004 – JUNE 30, 2005

DIRECTIONS & REMINDERS

- / **Cost of all Perkins funded personnel must be split out between the designated activities (indicators 1 to 25) that your local application addresses.** Keep in mind that only the first 12 indicators address the required activities that you must conduct.

- / Federal Carl D. Perkins cannot be used to supplant funds from other sources.

- / The Carl D. Perkins Education Act of 1998 requires that Personnel Activity Reports (PAR) to be filled out on all personnel funded by these federal dollars. PARs do not need to be sent to MnSCU/CFL, but do need to be kept and monitored at the local level.

- / Each eligible sub-recipient receiving funds under this Act shall not use more than five (5) percent of the funds for administrative costs associated with the administration of this law.

- / Identify in A. that amount of total Perkins resources that were used in collaboration efforts with Workforce Centers. Identify in B. the estimate of other expenditures/in-kind contributions from your district/college toward workforce center activities.

PERKINS BUDGET SUMMARY FOR FY 2005	
	PROJECTED
ACTUAL	
← Required activities budget:	\$ <u>139,654.00</u>
\$ _____	
Activities 1-11)	
↑ Activity #12 budget:	
(minimum of 10% of non-targeted dollars must be budgeted for #12)	\$ <u>16,000.00</u>
\$ _____	
<u>TOTAL:</u>	\$ <u>155,654.00</u>
\$ _____	

→	Permissible activities budget:	\$ _____
↓	Administrative budget:	\$ <u>0</u>
	\$ _____	
<u>TOTAL FY 2005 Perkins BUDGET:</u>		\$ <u>155,654.00</u>
	\$ _____	

A. Total Perkins resources used in Workforce Center Collaboration \$ 3,000.00
B. Estimate of other expenditures/in-kind contributions from your district/college toward Workforce Center activities: \$ 5,000.00
Total Workforce Center Collaboration and expenditures/in-kind contributions (A. + B.) \$ 8,000.00

**MnSCU/CFL CARL D. PERKINS LOCAL APPLICATION
BUDGET**

**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005**

DIRECTIONS & REMINDERS

- / **Cost of all Perkins funded personnel must be split out between the designated activities (indicators 1 to 25) that your local application addresses. Keep in mind that only the first 12 indicators address the required activities that you must conduct.**
- / **Federal Carl D. Perkins cannot be used to supplant funds from other sources.**
- / **The Carl D. Perkins Education Act of 1998 requires that Personnel Activity Reports (PAR) to be filled out on all personnel funded by these federal dollars. PARs do not need to be sent to MnSCU/CFL, but do need to be kept and monitored at the local level.**
- / **Each eligible sub-recipient receiving funds under this Act shall not use more than five (5) percent of the funds for administrative costs associated with the administration of this law.**
- / **Identify in A. that amount of total Perkins resources that were used in collaboration efforts with Workforce Centers. Identify in B. the estimate of other expenditures/in-kind contributions from your district/college toward workforce center activities.**

PERKINS BUDGET SUMMARY FOR FY 2005

	ACTUAL	PROJECTED
←	Required activities budget: \$ _____	\$ <u>139,654.00</u>
	Activities 1-11)	
↑	Activity #12 budget: (minimum of 10% of non-targeted dollars must be budgeted for #12) \$ _____	\$ <u>16,000</u>
	<u>TOTAL:</u> \$ _____	\$ <u>155,654.00</u>
→	Permissible activities budget:	\$ _____
↓	Administrative budget: \$ _____	\$ <u>0</u>
	<u>TOTAL FY 2005 Perkins BUDGET:</u> \$ _____	\$ <u>155,654.00</u>

A. Total Perkins resources used in Workforce Center Collaboration \$ 3,000.00

B. Estimate of other expenditures/in-kind contributions from your district/college toward Workforce Center activities: \$ 5,000.00

Total Workforce Center Collaboration and expenditures/in-kind contributions (A. + B.) \$ 8,000.00

MnSCU/CFL
CARL D. PERKINS LOCAL APPLICATION
BUDGET
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

REQUIRED ACTIVITIES

ACTIVITY	REQUIRED USES OF FUNDS	BUDGET FY '05	
		PROJECTED	ACTUAL
1	Integration of academic and technical education	\$500.00	\$0.00
2	Experience in and understanding of all aspects of the industry	\$1,500.00	1091.32
3	Technology in vocational-technical education	\$2600.00	\$0
4	Professional Development	\$2500.00	\$5691.41
5	Evaluation of vocational-technical education programs	\$0	0
6	Continuous program improvement for vocational-technical education programs	\$1999.61.00	\$1316.00
7	Effectiveness of services and activities	\$0	0
8	Broad-based community involvement i.e. parents, students, teachers, business/industry. Labor, special populations	\$500.00	\$0
9	Special population learner accommodation(s) and support services	\$51,705.39	\$50,301.20
10	Full participation of special population learners	\$73,532.00	\$82,737.00
11	Preparation for nontraditional training and employment	\$1,100.00	\$1546.67
12	COLLABORATION: (NOTE: A minimum of 10% of eligible funds must be budgeted for this indicator. This indicator must be planned for with broad community input)	\$16,000.00	\$11659.27

TOTAL BUDGET FOR REQUIRED ACTIVITIES: \$ 155,654.00
\$ 154,342.87

NOTE:

1. Budget changes must be pre-approved by MnSCU if they change by \$10,000.00

- or more between any given required or permissible activity.
2. Budget changes must be pre-approved by CFL if they change 10% or more from one activity to another.

MnSCU/CFL
CARL D. PERKINS LOCAL APPLICATION
BUDGET
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

PERMISSIBLE ACTIVITIES

ACTIVITY	PERMISSIBLE USES OF FUNDS	BUDGET FY'05	
		PROJECTED	ACTUAL
13	Career guidance and academic counseling (for students participating in vocational-technical programs)		
14	Provide work-related experience i.e. internships, cooperative education, school-based enterprises etc.		
15	Provide programs for special populations		
16	Local education and business partnerships		
17	Assist vocational and technical student organizations		
18	Mentoring and support services		
19	Upgrading and adapting equipment	\$3,717.00	\$5357.00
20	Teacher preparation		
21	Improving or developing new vocational-technical education courses		
22	family and consumer sciences programs		
23	Vocational education programs for adults and dropouts to complete their education		
24	Placement activities		
25	Other activities consistent with the purpose of this law	\$.00	

TOTAL BUDGET FOR PERMISSIBLE ACTIVITIES: \$ 155,654.00
\$159,699.00

NOTE:

- 1. Budget changes must be pre-approved by MnSCU if they change by \$10,000.00 or more between any given required or permissible activity.**
- 2. Budget changes must be pre-approved by CFL if they change 10% or more from one activity to another.**