

**CARL D. PERKINS
VOCATIONAL AND TECHNICAL EDUCATION
ACT OF 1998
ANNUAL PERFORMANCE REPORT (APR)
FY 2005
July 1, 2004 - June 30, 2005**

Purpose:

The Carl D. Perkins Annual Performance Report (APR) requires that each college, district, and/or consortia receiving funds report measurable achievements that have occurred throughout each fiscal year. More specifically, all goals, strategies, FY 2005 outcomes, and budget expenditures (projected and final) must be reported for each required activity as written in the FY 2005 local application. In addition, if Perkins dollars were used to address any permissible activities all goals, strategies, FY 2005 outcomes, and budget expenditures must be reported. Overall, the APR is to be used as an evaluative/continuous improvement tool to assist colleges, districts, and/or consortia in designing effective strategies to meet projected outcomes in the four core indicator areas.

Due Dates:

1. This APR is due October 21, 2005.

Return this report electronically to: (Do NOT mail in a paper copy)

Lloyd A. Petri, Minnesota State Colleges and Universities, Program Director, Perkins

lloyd.petri@so.mnscu.edu

Phone: (651) 297-1484

Fax: (651) 296-3214

Name of Eligible LEA/Consortia/College: Alexandria Technical College

Name of Person completing this APR: Sharon Range

Phone: 320-762-4517 **Fax:** 320-762-4603

E-mail: sharonr@alextech.edu

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 1. Integration of academic and technical education

Objective	Strategy	Measure	<u>Projected Budget</u>
Expand articulation, PSEO, and concurrent enrollment opportunities to increase academic/skill attainment and completion rate.	<p>Collaborate with area high schools to develop/update Tech Prep articulation agreements.</p> <p>Update PSEO brochure.</p> <p>Implement new instructional programs:</p> <ul style="list-style-type: none"> ▪ AAS in Paralegal ▪ AAS, Diploma, and certificate in Health & Fitness Specialist <p>Articulate four AS degrees with SMSU and continue to work on articulation degrees with other state universities and four-year colleges:</p> <ul style="list-style-type: none"> ▪ Accounting ▪ Business Administration ▪ Computer Information Systems ▪ Marketing 	<p>FY 2005 Outcome Target: 6 articulation agreements will be in place and utilized to increase academic and skill attainment.</p> <p>FY 2005 Outcome: 10 new Tech Prep articulation agreements were developed and utilized to increase academic and skill attainment.</p> <p>FY 2005 Outcome Target: Increase completion rate increased from 4 to 6 students who simultaneously graduated from high school and Alexandria Technical College.</p> <p>FY 2005 Outcome: Completion rate increased from 4 to 9 students who simultaneously graduated from high school and Alexandria Technical College.</p> <p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
√	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 2. Experience in and understanding of all aspects of the industry

Objective	Strategy	Measure	<u>Projected Budget</u>
Expand work-based learning experiences to increase academic/skill attainment and job placement.	<p>As programs are reviewed, modified, and developed, emphasis will be directed at appropriate work-based learning experiences in the curriculum.</p> <p>Provide training and resources to maintain work-site coordination visit schedule.</p> <p>100% of students at work-based learning sites will have coordinator contact as prescribed in the coordination manual.</p>	<p>FY 2005 Outcome Target: 55% (23) of all programs will have a work-based learning experience to increase student skill attainment.</p> <p>FY 2005 Outcome: 57% (25) of 44 programs implemented a work-based learning experience to increase student skill attainment.</p> <p>FY 2005 Outcome Target: 75% of students participating in work-based learning activities will achieve a grade of "C" or better upon completion.</p> <p>FY 2005 Outcome: 94.1% of students participating in work-based learning activities achieved a grade of "C" or better upon completion.</p> <p>FY 2005 Outcome Target: Job related placement for completers will be at or above 90% as reflected by Core Indicator 3P1 (State Target Performance 86%).</p> <p>FY 2005 Outcome: Job related placement for completers was 94.2% as reflected by Core Indicator 3P1 (State Target Performance 86%).</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

**Check Appropriate
Core Indicator(s)**

Core Indicators

Required Activity:

Goal 3. Technology in vocational-technical education

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
Evaluate use of technology in Student Services and programs to improve or expand the use of technology to increase student academic/skill attainment and program completion.	<p>Register a minimum of 50% accepted students through online registration.</p> <p>Research collaboration with industry that may result in donation of or use of industry technology/equipment.</p> <p>Upgrade Instructional Management System for the college by converting software from Blackboard to Desire 2 Learn and provide faculty training to enhance assessment, communications, and course delivery features.</p> <p>Continue to participate in the Minnesota Guard Online project delivering six online college courses to Minnesota Army National Guard troops deployed overseas.</p> <p>Enhance personalized student information portal (myInet) that provides academic, business, and student life information.</p> <p>Retain full-member status of the National Coalition of Advanced Technology Centers.</p>	<p>FY 2005 Outcome Target: A minimum of 10 collaborative activities will result in a minimum of \$100,000 donations or comparable technology donations.</p> <p>FY 2005 Outcome: 10 collaborative activities resulted in \$624,140 in donations or comparable technology donations.</p> <p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	<p>Projected \$7,862</p> <p>Actual \$6,546.90</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

**Check Appropriate
Core Indicator(s)**

Core Indicators

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 4. Professional Development

Objective	Strategy	Measure	<u>Projected Budget</u>
Implement professional development activities to enhance programs/services that will increase student academic and skill attainment.	<p>Offer opportunities and funding for professional development and for “best practice” sessions through the Center for Teaching and Learning (CTL) and other resources, i.e., E-portfolio Production, Elements of Instruction, Student-Responsible Learning, Sexual Harassment, Diversity, and Desire 2 Learn.</p> <p>Evaluate all faculty once per semester utilizing the college’s Student Formative Survey instrument.</p> <p>Provide orientation for all new faculty and staff regarding campus policies and procedures.</p>	<p>FY 2005 Outcome Target: A minimum of 75% Student Formative Survey evaluation response to all faculty indicates instruction varied often/always at 4.0 or better on 5-point scale.</p> <p>FY 2005 Outcome: 77% Student Formative Survey evaluation response to all faculty indicated instruction varied often/always at 4.0 or better on 5-point scale.</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 5. Evaluation of vocational-technical education programs

Objective	Strategy	Measure	<u>Projected Budget</u>
Measure student performance on course learning outcomes to increase student academic and skill attainment.	<p>Program-specific advisory committees will review and validate curriculum in each program major annually.</p> <p>Align general and technical learning outcomes with course learning outcomes and objectives.</p> <p>Incorporate assessment of student performance into all college courses.</p> <p>The electronic curriculum management system will maintain a continuous improvement history for all existing courses.</p>	<p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P2 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P2 (State Target Performance 24.5%).</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Required Activity:

Goal 6. Continuous program improvement for vocational technical education programs

Check Appropriate Core Indicator(s)	Core Indicators
√	1. Academic and Skill Attainment
√	2. Completion
√	3. Placement and Retention
√	4. Nontraditional

Objective	Strategy	Measure	<u>Projected Budget</u>
Implement Program Portfolio Review that is founded on continuous improvement to increase student academic/skill attainment and completion.	<p>Determine a numeric indicator of program efficiency (FTE/FYE ratio).</p> <p>Determine multiple measures of program effectiveness that can be quantified numerically.</p> <p>Gather program management data regarding program efficiency and effectiveness and make it available to 100% of all program faculty and administration.</p> <p>Associate Dean of Academic Affairs will meet annually with 50% of diploma and degree program instructors to develop a customized continuous improvement plan.</p>	<p>FY 2005 Outcome Target: The FTE/FYE ratio indicator will increase for 10 programs.</p> <p>FY 2005 Outcome: The FTE/FYE ratio indicator increased for 19 programs.</p> <p>FY 2005 Outcome Target: Student academic and skill attainment and completion will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment and completion was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 7. Effectiveness of services and activities

Objective	Strategy	Measure	<u>Projected Budget</u>
Evaluate student satisfaction with learning resources and support services to increase student academic and skill attainment.	Implement Noel Levitz Student Satisfaction Inventory annually to determine the level of satisfaction with current ATC services and activities compared to other community, junior, and technical colleges.	<p>FY 2005 Outcome Target:</p> <ul style="list-style-type: none"> ▪ Student satisfaction with academic advising/ counseling will be at or above 5.5 on a 7.0 scale. ▪ Student satisfaction with academic services will be at or above 5.25 on a 7.0 scale. ▪ Student satisfaction with admissions and financial aid will be at or above 5.25 on a 7.0 scale. ▪ Student satisfaction with campus support services will be at or above 5.0 on a 7.0 scale. ▪ Student satisfaction with registration effectiveness will be at or above 5.5 on a 7.0 scale. <p>FY 2005 Outcome:</p> <ul style="list-style-type: none"> ▪ Student satisfaction with academic advising/ counseling was 5.81 on a 7.0 scale. ▪ Student satisfaction with academic services was 5.62 on a 7.0 scale. ▪ Student satisfaction with admissions and financial aid was 5.46 on a 7.0 scale. ▪ Student satisfaction with campus support services was 5.29 on a 7.0 scale. ▪ Student satisfaction with registration effectiveness was 5.64 on a 7.0 scale. <p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	Projected College funded

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

	1. Academic and Skill Attainment
	2. Completion
√	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 8. Broad based community involvement

Objective	Strategy	Measure	<u>Projected Budget</u>
Students	Develop and implement a fall orientation designed to improve the transition to college and the community.		Projected College funded
Parents/Special Populations	Review, modify, and develop processes to retain single parents via direct contact and advisory meetings for assistance with child care/family issues.		
Business & Industry/Labor	The Placement Center will develop, promote, and conduct job development opportunities at the program and divisional level for graduates of Alexandria Technical College.	FY 2005 Outcome Target: Placement will be at or above 90% as reflected by Core Indicator 3P1 (State Target Performance 86%). FY 2005 Outcome: Job related placement for completers was 94.2% as reflected by Core Indicator 3P1 (State Target Performance 86%).	
Teachers	Award minimum of five Occupational Refresher fellowships to faculty in increase understanding of current industry standards.		

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 9. Special population learner accommodation(s) and support services

Objective	Strategy	Measure	<u>Projected Budget</u>																				
Integrated supplemental service system provides ongoing support services and accommodations for students with disabilities and special needs to increase academic and skill attainment.	<p>Maintain a Support Services Coordinator to meet with students, develop recruitment, and a referral system for students with disabilities and special needs.</p> <p>Maintain a minimum of 2 technical tutors (college lab assistants) to provide academic support for special population students.</p>	<p>FY 2005 Outcome Target: Completion rate for special population students will be at or above ATC's 2004 outcome.</p> <p>FY 2005 Outcome: Completion rate for special population students was above ATC's 2004 outcome.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FY 2005</th> <th style="text-align: center;">Academic Disadvant</th> <th style="text-align: center;">Disability</th> <th style="text-align: center;">Total Acad & Disabil</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Completer</td> <td style="text-align: center;">166</td> <td style="text-align: center;">36</td> <td style="text-align: center;">202</td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <th style="text-align: left;">FY 2004</th> <th style="text-align: center;">Academic Disadvant</th> <th style="text-align: center;">Disability</th> <th style="text-align: center;">Total Acad & Disabil</th> </tr> <tr> <td style="text-align: left;">Completer</td> <td style="text-align: center;">154</td> <td style="text-align: center;">43</td> <td style="text-align: center;">197</td> </tr> </tbody> </table> <p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	FY 2005	Academic Disadvant	Disability	Total Acad & Disabil	Completer	166	36	202					FY 2004	Academic Disadvant	Disability	Total Acad & Disabil	Completer	154	43	197	<p>Projected \$5,000</p> <p>Actual \$4,363.97</p>
FY 2005	Academic Disadvant	Disability	Total Acad & Disabil																				
Completer	166	36	202																				
FY 2004	Academic Disadvant	Disability	Total Acad & Disabil																				
Completer	154	43	197																				

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 10. Full participation of special population learners

Objective	Strategy	Measure	<u>Projected Budget</u>																																								
Increase participation, retention, and completion of single parents/displaced homemakers/single pregnant women (SP/DH/SPW) by providing support services that enhance opportunities for student academic and skill attainment.	Maintain a .25 SP/DH/SPW Coordinator to <ul style="list-style-type: none"> • develop identification and referral system • provide case management • administer training related needs (i.e., child care) to reduce barriers • publish a monthly newsletter (September-May) • provide weekly seminars on topics that may affect SP/DH/SPW • partner with the local CAP Agency to best service students in meeting retention needs 	<p>FY 2005 Outcome Target: SP/DH student academic/skill attainment will be at or above ATC's 2004 performance outcome.</p> <p>FY 2005 Outcome: SP/DH student academic and skill attainment was above ATC's 2004 performance outcome.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FY 2005</th> <th style="text-align: center;">Single Parent</th> <th style="text-align: center;">Displaced Homemaker</th> <th style="text-align: center;">Total SP/DH</th> </tr> </thead> <tbody> <tr> <td>Completer</td> <td style="text-align: center;">29</td> <td style="text-align: center;">4</td> <td style="text-align: center;">33</td> </tr> <tr> <td>Concentrator</td> <td style="text-align: center;">63</td> <td style="text-align: center;">5</td> <td style="text-align: center;">68</td> </tr> <tr> <td>Participant</td> <td style="text-align: center;">26</td> <td style="text-align: center;">1</td> <td style="text-align: center;">27</td> </tr> <tr> <td></td> <td style="text-align: center;">118</td> <td style="text-align: center;">10</td> <td style="text-align: center;">128</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FY 2004</th> <th style="text-align: center;">Single Parent</th> <th style="text-align: center;">Displaced Homemaker</th> <th style="text-align: center;">Total SP/DH</th> </tr> </thead> <tbody> <tr> <td>Completer</td> <td style="text-align: center;">20</td> <td style="text-align: center;">0</td> <td style="text-align: center;">20</td> </tr> <tr> <td>Concentrator</td> <td style="text-align: center;">48</td> <td style="text-align: center;">5</td> <td style="text-align: center;">53</td> </tr> <tr> <td>Participant</td> <td style="text-align: center;">22</td> <td style="text-align: center;">2</td> <td style="text-align: center;">24</td> </tr> <tr> <td></td> <td style="text-align: center;">90</td> <td style="text-align: center;">7</td> <td style="text-align: center;">97</td> </tr> </tbody> </table>	FY 2005	Single Parent	Displaced Homemaker	Total SP/DH	Completer	29	4	33	Concentrator	63	5	68	Participant	26	1	27		118	10	128	FY 2004	Single Parent	Displaced Homemaker	Total SP/DH	Completer	20	0	20	Concentrator	48	5	53	Participant	22	2	24		90	7	97	<p>Projected \$29,492</p> <p>Actual \$29,719.23</p>
FY 2005	Single Parent	Displaced Homemaker	Total SP/DH																																								
Completer	29	4	33																																								
Concentrator	63	5	68																																								
Participant	26	1	27																																								
	118	10	128																																								
FY 2004	Single Parent	Displaced Homemaker	Total SP/DH																																								
Completer	20	0	20																																								
Concentrator	48	5	53																																								
Participant	22	2	24																																								
	90	7	97																																								

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s) Core Indicators

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
√	4. Nontraditional

Required Activity:

Goal 11. Preparation for nontraditional training and employment

Objective	Strategy	Measure	<u>Projected Budget</u>
Increase student participation and completion in programs nontraditional for their gender.	Equity Coordinator will: <ul style="list-style-type: none"> • Develop and distribute recruitment materials that promote nontraditional career choices. • Promote career assessment/counseling regarding nontraditional occupations. • Provide appropriate support services for students in nontraditional programs including crisis management and personal/academic advising. 	<p>FY 2005 Target: Nontraditional student participation and completion will be at or above the state targeted performance of 21% as reflected by Core Indicators 4P1 and 16.7% by 4P2.</p> <p>FY 2005 Outcome: Nontraditional student participation (4P1) of 21.3% and completion (4P2) of 18.3% were both above state targeted performances.</p>	<p>Projected \$5,000</p> <p>Actual \$4,973.25</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 12. Collaboration

Objective	Strategy	Measure	<u>Projected Budget</u> (Minimum 10%)
Promote academic and technical skill attainment through collaboration activities that provide positive experiences and outcomes for area high schools, high school students, and the Alexandria Technical College.	<p>Complete/update articulation agreements with area high schools.</p> <p>Host activities that will expose high school students, teachers, counselors, and administrators to programs, faculty, and partnership opportunities at ATC.</p> <p>Career resources available through continuation of "one-stop career centers" in the high schools.</p> <p>Maintain current levels of participation in various partnership programs such as College for a Day, Career Exploration Day, and Sophomore Sneak-a-Peek.</p>	<p>FY 2005 Outcome Target: 35 students access ATC through articulation agreements as measured by credits transferred to the college.</p> <p>FY 2005 Outcome: 29 students transferred 150 credits to ATC as a result of articulation agreements.</p> <p>FY 2005 Outcome Target: 138 PSEO students and 2004 high school graduates from consortium schools enroll at ATC (10% increase).</p> <p>FY 2005 Outcome: 96 PSEO students and 78 high school graduates enrolled at ATC.</p>	<p>Projected \$60,366 (15.7% of college Carl Perkins funds.)</p> <p>Projected \$55,145.02 (14.3% of college Carl Perkins funds)</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
Five Year Plan 1999-2005**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
√	2. Completion
	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 13. Career Guidance and Academic Counseling

Objective	Strategy	Measure	<u>Projected Budget</u>
Provide access to career/academic/personal counseling for prospective and current students to increase academic/skill attainment and completion rate.	<p>Provide career counseling to assist transitioning high school students and returning adult students in making appropriate career choices.</p> <p>Select, administer, and interpret test instruments that assess achievement, aptitude, values, interest, and personality.</p> <p>Provide educational planning to assist participants in making appropriate educational choices to meet career/life goals.</p> <p>Interpret basic skill assessment results, make recommendations for appropriate course placement, and link with appropriate support services.</p> <p>Refer participants and concentrators to appropriate agencies to assist with the elimination of barriers to promote successful completion of educational goals.</p> <p>Provide Post-Secondary Enrollment Option Program (PSEOP) for qualified 11th and 12th grade high school students.</p>	<p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Student academic and skill attainment was 43.7% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p>	<p>Projected \$257,533</p> <p>Actual \$222,960</p>

**Carl D. Perkins Vocational-Technical Education Act of 1998
Local Plan for Career and Technical Education
1999-2006**

Check Appropriate
Core Indicator(s)

Core Indicators

√	1. Academic and Skill Attainment
	2. Completion
√	3. Placement and Retention
	4. Nontraditional

Required Activity:

Goal 19. Upgrading and Adapting Equipment

Objective	Strategy	Measure	<u>Projected Budget</u>
Upgrade and adapt equipment that reflects Business/Industry standards and provides relevant training for students.	<p>Expand access of CISCO Voice Over Internet Protocol (VOIP) phone technology to enhance student learning, communication, and safety across the campus. Benefits include:</p> <ul style="list-style-type: none"> • Toll-free access to the metro area (i.e., business/industry/college contact for job placement/seamless transfer) • Toll-free access between regional high schools and to/from ATC • Unified phone mail and email communication access • Database connectivity through the phone (i.e., recording student attendance, sharing of data) • Video phone conferencing availability in classrooms • E-911 security services for all campus locations • Electronic paging to classrooms (i.e., emergency or crisis intervention) 	<p>FY 2005 Outcome Target: Student academic and skill attainment will be at or above 35% as reflected by Core Indicators 1P1, 1P2, and 2P1 (State Target Performance 24.5%).</p> <p>FY 2005 Outcome: Equipment was installed in June. Unable to measure outcome prior to 7/1/05.</p> <p>FY 2005 Outcome Target: Job related placement for completers will be at or above 90% as reflected by Core Indicator 3P1 (State Target Performance 86%).</p> <p>FY 2005 Outcome: Equipment was installed in June. Unable to measure outcome prior to 7/1/05.</p>	<p>Projected \$35,000</p> <p>Actual \$64,700.95</p>

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION
BUDGET**

**SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005**

PERKINS BUDGET SUMMARY FOR FY 2005

	PROJECTED	ACTUAL
Required activities budget: Activities 1-11)	\$47,354	\$45,603.35
Activity #12 budget: (minimum of 10% of non-targeted dollars must be budgeted for #12)	\$ 60,366	\$55,145.02
<u>TOTAL:</u>	\$107,720	\$100,748.37
Permissible activities budget:	\$257,533	\$287,660.95
Administrative budget:	\$19,223	\$7,515.55
<u>TOTAL FY 2005 Perkins BUDGET:</u>	\$384,476	\$395,924.87

A. Total Perkins resources used in Workforce Center Collaboration \$0

B. Estimate of other expenditures/in-kind contributions from your district/college toward Workforce Center activities: \$1,500.00

Total Workforce Center Collaboration and expenditures/in-kind contributions (A. + B.) \$1,500.00

MnSCU/MDE
CARL D. PERKINS LOCAL APPLICATION
BUDGET
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

REQUIRED ACTIVITIES

ACTIVITY	REQUIRED USES OF FUNDS	BUDGET FY '05	
		PROJECTED	ACTUAL
1	Integration of academic and technical education		
2	Experience in and understanding of all aspects of the industry		
3	Technology in vocational-technical education	\$7,862	\$6,546.90
4	Professional Development		
5	Evaluation of vocational-technical education programs		
6	Continuous program improvement for vocational-technical education programs		
7	Effectiveness of services and activities		
8	Broad-based community involvement i.e. parents, students, teachers, business/industry. Labor, special populations		
9	Special population learner accommodation(s) and support services	\$5,000	\$4,363.97
10	Full participation of special population learners	\$29,492	\$29,719.23
11	Preparation for nontraditional training and employment	\$5,000	\$4,973.25
12	COLLABORATION: <u>(NOTE: A minimum of 10% of eligible funds must be budgeted for this indicator. This indicator must be planned for with broad community input)</u>	\$60,366	\$55,145.02
TOTAL BUDGET FOR REQUIRED ACTIVITIES		\$107,720	\$100,748.37
TOTAL ADMINISTRATIVE BUDGET		\$19,223	\$7,515.55

MnSCU/MDE
CARL D. PERKINS LOCAL APPLICATION
BUDGET
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES
JULY 1, 2004 – JUNE 30, 2005

PERMISSIBLE ACTIVITIES

ACTIVITY	PERMISSIBLE USES OF FUNDS	BUDGET FY'05	
		PROJECTED	ACTUAL
13	Career guidance and academic counseling (for students participating in vocational-technical programs)	\$257,533	\$222,960
14	Provide work-related experience i.e. internships, cooperative education, school-based enterprises etc.		
15	Provide programs for special populations		
16	Local education and business partnerships		
17	Assist vocational and technical student organizations		
18	Mentoring and support services		
19	Upgrading and adapting equipment		\$64,700.95
20	Teacher preparation		
21	Improving or developing new vocational-technical education courses		
22	family and consumer sciences programs		
23	Vocational education programs for adults and dropouts to complete their education		
24	Placement activities		
25	Other activities consistent with the purpose of this law		
TOTAL BUDGET FOR PERMISSIBLE ACTIVITIES		\$257,533	\$287,660.95

