

Example

**Institutional Articulation Agreement  
2002-2003 Academic School Year**

**The Central Lakes and Leaf River Tech Prep Consortia In Association With  
Central Lakes College**

This Institutional Articulation Agreement between the Central Lakes and Leaf River Tech Prep Consortia and Central Lakes College represents our commitment to the Tech Prep (Technology Preparation) 2+2 Program designed to provide students with a non-duplicative sequence of progressive achievement from secondary to post-secondary education leading to degrees, diplomas, or certificates in a career and technical occupation.

We agree to a Tech Prep program of study that:

- Combines at least two years secondary education and a minimum of two-years post-secondary education in a nonduplicative, coherent sequence of courses.
- Has a common core of required courses in math, science, reading, writing, communications, social studies, and technology.
- Integrates academic and career and technical instruction and uses work-based and worksite learning where appropriate and available.
- May include agreements of Tech Prep College Credit courses.
- Builds student competence through applied, contextual academics and integrated instruction
- Leads to placement in related employment or further education.
- Provides technical preparation in a least one field of engineering technology, applied science, mechanical, industrial, practical art or trade, agriculture, health, or business (Perkins Act 1998).

Signatures also indicate an agreement to comply with the federal requirements of the Carl D. Perkins Vocational and Technical Education Act of 1998, Title II – Technology Preparation Education.

Signatures

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School District Name	High School Principal	Date
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College Name	President or Designee	Date
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Tech Prep Consortium	Coordinator	Date
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TECH PREP COLLEGE CREDIT AGREEMENT  
2002-2003

This agreement is enacted to facilitate the transfer of credits from high school to Central Lakes College. It enables students to apply high school course outcomes that are equivalent to college course outcomes toward the college's graduation requirements in specified diploma and/or Associate of Applied Science Degrees.

**TECH PREP COLLEGE CREDIT COURSES AND CREDITS**

The attached summary of Tech Prep College Credit courses outlines the secondary courses subject to this agreement and the related college courses. As indicated, the secondary courses may be used in fulfillment of specified college courses or as elective courses with the specified career and technical program at Central Lakes College.

**COURSE ASSESSMENT CRITERIA**

Students who have successfully completed the prescribed set of competencies in the college course syllabi with a grade of "B" or better will be eligible to receive Tech Prep College Credit credit.

**TRANSFER OF CREDIT**

Students wishing to have secondary credits transcribed by Central Lakes College must complete the college's application process and attach an official high school transcript. Program admission will include a credit status review for advanced status. There will not be a charge for college credit awarded through this agreement.

**LIFE OF TECH PREP COLLEGE CREDIT**

Central Lakes College will award college credit for high school classes up to two years after graduation.

**ANNUAL REVIEW**

Instructional representatives and administrators from secondary and postsecondary participants will review this process, curriculums, courses, and agreements by June 1, each year. This agreement becomes null and void upon termination of a high school course and/or college program/course. No assurance is given that courses awarded Tech Prep College Credit through this agreement will transfer to any other postsecondary institution.

Rev 8/26/03

Guidelines/articulation/ 5.2.2Institutional Agreement Example